

**Constitution and Bylaws
Of the
Gavilan College
Extended Opportunity Program & Services**

Article I **Name**

The name of the club shall be Gavilan College Extended Opportunity Program and Services. The official abbreviation to identify this club will be "EOPS".

Article II **Mission statement**

This club is currently active at Gavilan College. The EOPS club is ethnically diverse yet united as one and our mission is to provide students with support through peer mentoring and to inform all students of all programs and support services that are made available to them. The club will foster academic succeed by forming a cohesive network among EOPS and Gavilan College students at large. We feel that through education, community service and leadership training, the EOPS club will help students overcome life's obstacles and build community leaders of tomorrow.

Article III **Membership**

1. Open to all Gavilan College students.
2. Active participation for voting members.

Article IV **Executive Board**

1. The Executive Board shall propose goals and policies for the club.
2. Executive member will be elected by general members to serve a one-year term beginning at the first meeting after elections.
3. A student may only hold one position for a one- (1) year term.
4. Executive member must attend all meetings. Officers will be allowed 3 excused absences. More than 3 will result in termination from their position of office.
5. Officers must be a current student and maintain a grade point average of at least 2.0 or better.

6. The members of the board shall consist of a President, Vice President, Recorder, Treasurer (staff) and Club Advisor (staff). Description of each position is as follows:

President

Calls and conducts meetings.
Coordinates fundraising.
Plans upcoming events.

Vice President

In absence of President, calls and conducts meetings.
Assists President in all areas.
Monitors & assists with respective activities.

Recorder

Records and distributes minutes.
Types and distributes agendas.

Advisor

Advises in all areas.
Oversees club activities and meetings.

Article V

Section I

Affairs of the Gavilan EOPS Club shall be exercised by and under the authority of the Executive Board. The President of the EOPS Club shall sign all correspondence and approve all activities that reflect the club. The Executive Board has the responsibility to keep members apprised of the activities of the club. If upon inactivity of the EOPS Club, after a period of two years, the Club advisor may make the decision of appropriate distribution of the club funds.

Section II

The Executive Board shall hold meetings as scheduled and as needed.