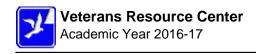# Veterans Resource Center
Student Services

Vision/Narrative

The Veterans Resource Center (VRC) at Gavilan College provides resources and services for student veterans. The center is committed to helping veterans manage the transition from military service to the college campus setting, while also assisting student veterans understand and successfully navigate the college environment to meet their educational goals.The VRC provides a warm and welcoming place for veterans to connect with one another, learn about the available campus services, receive counseling services specific to veterans' academic needs and connect to the many veteran resources in the community.

Feedback from Supervisor / Dean

Program Objective 1: **Provide outreach for student veterans.**

Strategy and Goal(s):

Strategy #1: Optimize enrollment, course offerings, and services to reflect community needs and growth.
Goal #1: Create an institutional approach to offer and integrate student outreach activities, recruitment, assessment, orientation, counseling, retention and follow-up efforts, with particular attention to educationally under-represented student populations.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: The data provided by MIS demonstrates a slight growth in veteran enrollment at the college as well as student usage in the VRC.
RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: Once the VRC/AEC counselor is hired, a recruitment plan will be developed.

Personnel Request - *none*
Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		

Program Objective 2: Increase academic planning services to student Veterans in order to provide transition support and remediate learning gaps that may hinder completion of 60 units or more.

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #4: Evaluate student support services to identify successful strategies and remediate gaps that may hinder student success in accordance with instructional improvement goals.

Strategy #4: Recruit and develop staff to foster success for our diverse students in their attainment of educational and/or career goals.
Goal #1: Create a staffing plan to better meet student needs after assessing staffing gaps in all departments.

IEC Program Review:

No: The Veterans Resource Center has not gone through program review.

Progress:

Closed: The position is currently accepting applications for qualified individuals.
RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: Personnel Request has been submitted to fund 1 (one) full-time counselor for the VRC. 50% funding via student equity and 50% funding via AEC.

Personnel Request

Job Classification	Quantity	FTE	Amount ($)	Fund Source / Type
Faculty	1	100%	$ 116000.00	Categorical / On-Going

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		

Vice-President		
Budget Committee		
President's Council		

Program Objective 3: Improve the certification process of veteran enrollment for veteran benefits to ensure timely access to educational opportunities.

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #4: Evaluate student support services to identify successful strategies and remediate gaps that may hinder student success in accordance with instructional improvement goals.

Strategy #4: Recruit and develop staff to foster success for our diverse students in their attainment of educational and/or career goals.
Goal #1: Create a staffing plan to better meet student needs after assessing staffing gaps in all departments.

IEC Program Review:

No: New objective based on student veteran feedback.

Progress:

Closed: Student veteran focus group indicated a need for improvement of the existing certification process.
RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: HIre a part time certifying official that will be located in the Veterans Resource Center for a one stop service location

Personnel Request

Job Classification	Quantity	FTE	Amount ($)	Fund Source / Type
Classified	1	50%	$ 20000.00	Equity / On-Going

Non-Personnel Request - *none*

Activity 2: Create an office space complete with furniture in the VRC for the certifying official to be located.

Personnel Request - *none*

Non-Personnel Request

Specific Item(s) Needed	Amount Requested ($)	Fund Source / Type
Office furniture	$ 5000.00	General Fund / One-Time

Computer including printer	$ 2000.00	General Fund / One-Time
Total Requested	*$ 7000.00*	

Activity 3: Maintenance and building improvements such as painting of the certifying official's office space.

Personnel Request - *none*
Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		

Program Objective 4: Provide improved access to disability services through the VRC/AEC full counselor in the One-Stop centralized location.

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #5: Provide a means to develop meaningful connections with educational and community partners.

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #1: Increase the student success, completion, and transfer rates using reasonable benchmarks specified by the College.

IEC Program Review:

No: A large majority of the student veterans have a disability rating from the VA, yet they will not self-identify these disabilities in the DRC on campus. This causes the student veterans with disabilities to miss the opportunity to access the many DRC services and accommodations that will enhance their academic success.

Progress:

Closed: The position has been approved by Budget committee and is currently being advertised.
RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: Hire a full time counselor to be housed in the VRC who meets DRC Title V regulations to provide accommodations in a one-stop location. Paid 50% from DRC and 50% from Equity.

Personnel Request

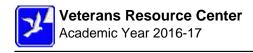| Job Classification	Quantity	FTE	Amount ($)	Fund Source / Type
Faculty	1	50%	$ 40000.00	Categorical / On-Going
Other: *other 50% faculty costs*	1	50%	$ 40000.00	Equity / On-Going

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank

Dean		
Vice-President		
Budget Committee		
President's Council		

Program Objective 5: Increase awareness of Veterans' services, the VRC, and the veteran population on campus.

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #5: Provide a means to develop meaningful connections with educational and community partners.

IEC Program Review:

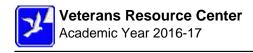Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: The Veterans' Council has yet to meet to discuss this item.
RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: Meet with stakeholders to determine areas for increased awareness on campus and in the community.

Personnel Request - *none*
Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		

Program Objective 6: Expansion of current VRC space to meet the growing needs of the student veteran population.

Strategy and Goal(s):

Strategy #3: Improve and expand existing facilities to enhance the learning environment.
Goal #5: Create gathering spaces so students and staff may engage in scholarly interaction.

Strategy #6: Foster a campus culture of engagement and excellence through improved communication, coordination, collaboration, and participation.
Goal #2: Create opportunities to improve integration and collaboration at every level, with emphasis on student success, e.g., a college hour, staff development opportunities.

IEC Program Review:

No: No IEC has been completed to date.

Progress:

Closed: Working with Facilities Master Plan to address need for increased space.
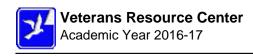RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: Obtain analysis and cost quote for expansion

Personnel Request - *none*
Non-Personnel Request - *none*

Activity 2: Apply for grant to expand facility

Personnel Request - *none*
Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		

Program Objective 7: Develop and implement Boots to Books 1st semester Orientation course

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #1: Increase the student success, completion, and transfer rates using reasonable benchmarks specified by the College.

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #6: Create communication methodology to increase the awareness of student well-being services such as mental health.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: Currently working on the development of curriculum for class.
RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: Develop curriculum for course, process through Curriculum

    Personnel Request - *none*
    Non-Personnel Request - *none*

Activity 2: Assign VRC Counselor to teach course

    Personnel Request - *none*
    Non-Personnel Request - *none*

Activity 3: Determine textbook needs

    Personnel Request - *none*
    Non-Personnel Request - *none*

Activity 4: Order course materials/textbooks

    Personnel Request - *none*
    Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		