



Tutoring Center

Instruction

Vision/Narrative

Vision and Goal

It is our belief that educational success is achieved by understanding and enhancing one's own learning process. The Tutoring Center staff is committed to providing students with the opportunity to develop positive attitudes about themselves, their studies, and their learning skills. The goal of tutoring is to guide students to independent learning. This is accomplished by providing tutees with the opportunity to be actively engaged in the discussion and manipulation of course material. As an active learner, the tutee accepts responsibility for their own learning, which results in increased self-confidence and steady progression towards educational and personal goals.

Feedback from Supervisor / Dean



Program Objective 1: Offer online tutoring services to all Gavilan College students.

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #1: Increase the student success, completion, and transfer rates using reasonable benchmarks specified by the College.

IEC Program Review:

No: Accreditation review recommended that the college research the provision of equitable student support services to online students. This research suggested the need for online tutoring for evening, off-site, and online students.

Progress:

Closed: An online tutoring service was piloted in 14/15. The usage included.
RESUBMITTED: See Academic Year 2016-17 Program Plan

Activity 1: Implement new net-tutor online tutoring system in Spring 2016.

Personnel Request - *none*

Non-Personnel Request

Specific Item(s) Needed	Amount Requested (\$)	Fund Source / Type
Liscence for net-tutor	\$ 5000.00	Categorical / On-Going
<i>Total Requested</i>	<i>\$ 5000.00</i>	

Activity 2: Evaluate additional vendors to determine the best fit and lowest cost tool.

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 3: Contract with vendor provide online tutoring service.

Personnel Request - *none*

Non-Personnel Request

Specific Item(s) Needed	Amount Requested (\$)	Fund Source / Type
Online tutoring liscence	\$ 1000.00	General Fund / On-Going



<i>Total Requested</i>	<i>\$ 1000.00</i>	
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Rankings:

Ranker	Comments	Rank
Dean		
Vice-President	As I understand it this is underway.	10
Budget Committee		
President's Council		



Program Objective 2: Increase the effectiveness of the tutoring scheduling system.

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.

Goal #4: Evaluate student support services to identify successful strategies and remediate gaps that may hinder student success in accordance with instructional improvement goals.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: The sars system and another product were reviewed but were not able to be implemented. Reviewed with MIS staff WC online and did not meet the needs of the center.

RESUBMITTED: See Academic Year 2016-17 Program Plan

Activity 1: Research tutoring scheduling systems.

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 2: Select appropriate system

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 3: Purchase system

Personnel Request - *none*

Non-Personnel Request

Specific Item(s) Needed	Amount Requested (\$)	Fund Source / Type
Online tutoring schedule licence	\$ 2500.00	General Fund / On-Going
<i>Total Requested</i>	<i>\$ 2500.00</i>	

Rankings:

Ranker	Comments	Rank



Dean		
Vice-President	It seems like more discussion is needed.	7
Budget Committee		
President's Council		



Program Objective 3: Expand our tutorial support services on the main campus and the off sites

Strategy and Goal(s):

Strategy #2: Improve student services and enhance curriculum and programs in order to help students meet their educational, career, and personal goals.
Goal #1: Increase the student success, completion, and transfer rates using reasonable benchmarks specified by the College.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: Sandwich Boards have been purchased and are deployed on a regular basis. Tutoring hours have been increased at the Hollister site. Additionally, tutoring hours on the main site have been increased to 9-4. Lastly, online tutoring will supplement the in-person tutoring.
RESUBMITTED: See Academic Year 2016-17 Program Plan

Activity 1: Reinstate the full-time Instructional Specialist (11 month).

Personnel Request

Job Classification	Quantity	FTE	Amount (\$)	Fund Source / Type
Classified	1	100%	\$ 82228.66	General Fund / On-Going

Non-Personnel Request - *none*

Activity 2: Review online scheduling tools.

Personnel Request - *none*
Non-Personnel Request - *none*

Activity 3: Recruit additional tutors to allow for off-site tutoring.

Personnel Request - *none*
Non-Personnel Request - *none*

Rankings:



Ranker	Comments	Rank
Dean		
Vice-President	What is the outcome data to support this?	8
Budget Committee		
President's Council		