



## LIT: Library Instruction

### Vision/Narrative

#### Gavilan College Library Mission Statement

Gavilan College Library provides a safe, respectful and welcoming environment in which the educational community and its work are supported via the delivery of traditional and emerging academic research tools and methods, and where students are encouraged to explore, discover, investigate and develop research skills for personal, professional and life-long learning.

Gavilan College Library affirms the principles and details of the American Library Association Library Bill of Rights and Code of Ethics, including a commitment to patron privacy.

Library Student Learning Outcomes:

Students will

- use information technology tools to locate, retrieve, organize, and present information.
- increase their ability to state a research question, problem or issue.
- determine information requirements for the research question, problem or issue.
- use the library's reserve course materials to assist in their course work.

#### Facilities

With the passage of Measure X, a major focus of activity will include discussions and planning sessions among stakeholders in a new Library and Learning Resources space. Library faculty and staff will facilitate and participate in discussions in creating a vision for the kind of integrated academic and student service support envisioned in a Guided Pathways framework. A well-articulated idea of what needs to happen in this new learning environment will drive the design of the space.

#### Library Software

A pressing demand on library staff will be the migration of data and implementation of a new library services platform. This project will begin in January and continue through December of 2019 or January 2020 and will involve all library faculty and staff. Faculty who do reference and instruction work will need to have time to complete trainings and revise instructional materials; our systems librarian will need time to prepare data for migration, review test loads, and configure local settings; classified staff will need to rotate through trainings; and the whole library staff will need to have time together to think through new work flows related to the new system.

The proposed reclassification of the Senior Library Technician as a Lead Library Technician reflects our need to provide classified leadership in training and everyday work among our classified staff, and at no time has this need been as great as it will be in the coming twelve months.

#### Information Literacy Goals

A major goal related to information literacy is to increase use of librarians in an embedded model. Current trends in



academic librarianship support movement away from “one-shot” library orientations toward an integration of library support into the curriculum at key touch points. As English 1A instructors explore additional ways to support their students in response to AB705, increasing numbers are working with librarians to provide one-on-one, small-group, and whole class instruction at different times of the semester.

Self-reported data from students support the value of librarians in this model. In addition, research papers collected from one instructor suggest students are incorporating academic resources into their papers more effectively and are using more consistently academic sources in their papers.

This model of integrated academic support—organized around strategic touch points with students at specific times in the curriculum—is part of the model that library faculty are encouraging for all academic support within a Guided Pathways framework.

Scaling up to do this kind of work across the curriculum will require additional library staff, but that will be true of nearly any proposal that attempts to meet the goal of establishing a baseline level of information literacy among students and faculty at Gavilan.

Efforts to support students in the online environment have focused largely on web page development and research guides (LibGuides), but a significant goal this year is to create a stronger library presence directly in Canvas, through embedded content, links, tutorials, and short training modules.

Library faculty will continue to participate in Guided Pathways, AB705, Integrated Planning, and Academic Support Services Group efforts, and to investigate and propose curriculum and activities to best support related institutional goals.

#### Library Hardware

The final goal is to begin to replace the laptops available for student checkout, most of which are 8 or more years old. The proposal is to replace these as possible with Chromebooks. Laptop checkouts have declined as the utility of the old machines decreased, but there still demand. Ultimately we believe 25-30 is the right number to replace, and we would like to begin with 10 this year.

## **Feedback from Supervisor / Dean**



**Program Objective 1: Recruit and develop staff to foster student success**

**Strategy and Goal(s):**

Not Applicable: RESUBMITTED: Copied from Academic Year 2017-18

**IEC Program Review:**

Yes, this Objective is based from the last IEC Program Review.

**Progress:**

No- None -

**Activity 1: Maximize library support services to encourage student engagement and develop activities to improve student information literacy for the main campus and the 2 off-site campuses in Morgan Hill and Hollister. Library support for classes has increased by 40%, and the demand for additional support, especially in light of AB705, is expected to continue to increase.**

**Personnel Request**

Job Classification	Quantity	FTE	Amount (\$)	Fund Source / Type
Faculty	1	20%	\$ 10000.00	General Fund / On-Going

**Non-Personnel Request - *none***

**Activity 2: Maintain library automation, databases, library website and changing technologies to support student information literacy and technology fluency on the main and off-site campuses in Morgan Hill, Hollister, and Coyote Valley. We will need additional time to train library faculty on new library services platform.**

**Personnel Request**

Job Classification	Quantity	FTE	Amount (\$)	Fund Source / Type
Faculty	1	30%	\$ 20000.00	General Fund / On-Going

**Non-Personnel Request - *none***



**Rankings:**

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		



## **Program Objective 2: Increase student success in information competency.**

### **Strategy and Goal(s):**

Strategy #1: Optimize enrollment, course offerings, and services to reflect the findings of the 2017 Educational Master Plan (EMP).

Goal #1: Create an institutional approach to offer and integrate student outreach activities, recruitment, assessment, orientation, counseling, retention and follow-up efforts, with particular attention to educationally under-represented student populations as reflected in the demographic information of the EMP.

### **IEC Program Review:**

Yes, this Objective is based from the last IEC Program Review.

### **Progress:**

Yes: The majority of reference interactions with students aligned with the library's student learning outcomes. SLO data from library courses show students completing SLO's successfully.

There have been more student contacts with librarians this semester than Fall of last year, despite declining enrollment.

### **Activity 1: Create a series of information literacy training sessions for SI's and tutors working in Learning Commons. Measure information literacy interactions between peer educators and students.**

**Personnel Request - *none***

**Non-Personnel Request - *none***

### **Activity 2: Work with English department on alternative information literacy support strategies, including "embedded librarian" support within a 4 unit ENG 1A course. E**

**Personnel Request - *none***

**Non-Personnel Request - *none***

### **Activity 3: Participate in Guided Pathways planning and look for ways to include information literacy instruction in introductory meta-major courses and as part of the academic support critical to students reaching their academic goals.**

**Personnel Request - *none***

**Non-Personnel Request - *none***



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**Activity 4: Work with Distance Education to develop information competency modules that can be embedded into DE courses. Create a library presence in every Canvas shell. Explore creation of short DE modules for which students can earn several “badges” that can be suggested (or required?) across curriculum.**

**Personnel Request - *none***

**Non-Personnel Request - *none***

**Rankings:**

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		



**Program Objective 3: Replace old laptops and include laptops for student learning and research in College's Technology Replacement Plans**

**Strategy and Goal(s):**

Not Applicable: RESUBMITTED: Copied from Academic Year 2017-18

**IEC Program Review:**

Yes, this Objective is based from the last IEC Program Review.

**Progress:**

Yes: 15 replacement batteries were purchased with Title V grant funds last year.

**Activity 1: Include the library laptops in the College upgrade schedule, and expand to include other kinds of devices, such as tablets and e-readers.**

**Personnel Request - *none***

**Non-Personnel Request - *none***

**Activity 2: Replace old laptops for student use within library with new devices, including laptops, tablets and e-readers.**

**Personnel Request - *none***

**Non-Personnel Request**

Specific Item(s) Needed	Amount Requested (\$)	Fund Source / Type
10 Chromebooks	\$ 4500.00	Instructional Equipment / One-Time
<i>Total Requested</i>	<i>\$ 4500.00</i>	

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