English as a Second Language
Instruction

Vision/Narrative

The ESL Credit Program provides English language instruction to native speakers of other languages from beginning to advanced ability levels and offers two certificates of proficiency. This multi-level academic program includes instruction in reading, writing, grammar, listening-speaking, study skills, and cultural awareness. It aims to prepare students for a successful transition into mainstream English classes, academic courses, and vocational programs, and to provide personal and cultural enrichment. As part of its ongoing mission to meet the needs of a diverse population of students in an ever-changing environment, the ESL Department continually evaluates, modifies, and develops its curriculum. It collaborates with the AEBG (Adult Education Block Grant), or Gavilan ACES, Consortium members and community-based organizations to articulate and offer ESL courses ranging from literacy to college readiness. These courses are being offered in both a traditional credit format as well as a dual-listed noncredit/credit format in the Hollister, Morgan Hill and Gilroy areas.This flexibility of offerings allows for greater access and provides multiple yet clear pathways for students to move from the community-based ESL providers to the Credit ESL Program and beyond. With these curricular and scheduling changes, not only will it be easier to maintain healthy enrollment in our courses, but the students will have a better chance of successfully reaching their goals. Finally, as the students continue to learn, so do the faculty and staff of the ESL Credit Program. They are committed to their professional growth and development and regularly collaborate with each other and those from other college departments by participating in AEBG projects and professional development symposiums, Basic Skills Retreats, and Acceleration Summits. The faculty also learn about current trends in Acceleration, ESL, and Technology in Education by attending CAP (California Acceleration Project), CATESOL, and CUE (Computer Using Educators) conferences. In short, the vision of the ESL Department is to give its students the tools and English language skills they need to be successful in college, on the job, and in their personal endeavors in today's ever-changing and diverse society.

Feedback from Supervisor / Dean

The ESL has done a phenomenal job integrating credit and noncredit instruction.

Given recent changes to mitigate changes in enrollment and demographics, what are the short- and long-term goals of the program? How are SLO results used to inform these goals? What does the department see as challenges and opportunities for continuing their work in noncredit and with nontraditional students? If the program specialist cannot be hired, what impact will that have on enrollment?

Program Objective 1: To recognize student success and promote ESL student participation in the Gavilan College graduation.

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2016-17

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Yes: Seven ESL students walked in the Gavilan College graduation in May 2017 to receive an Intermediate or Advanced Level ESL Certificate.

Activity 1: The ESL faculty and staff will work with Basic Skills, Noncredit, and EOPS counselors to encourage and assist the ESL students to petition for their certificates and to walk in the college graduation ceremony.

Personnel Request - *none*
Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean	These efforts are very important for student retention persistence.	12
Vice-President		
Budget Committee		
President's Council		

Program Objective 2: To collaborate with the noncredit ESL program and local adult education providers to create and offer ESL courses in a variety of delivery formats.

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2016-17

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Yes: The ESL credit program continues to collaborate with the noncredit program to coordinate the scheduling of ESL classes and orientation/assessment. Over 150 students were assessed and placed at the August 2017 assessment/orientation sessions. Both programs continue to work together to update curriculum and create new courses. By spring 2018, Noncredit versions of all of the ESL Credit levels from Beginning through Advanced will be offered in a dual-listed format. The ESL Computer Applications courses (ESL 705-710) have been a success and they are being offered in Gilroy, Hollister, and Morgan Hill. Fall 2017 was the first semester that ESL 711 Business Basics was offered. By the end of spring 2018, noncredit certificates that mirror the credit Intermediate and Advanced Level ESL certificates will hopefully be approved by the Chancellor's Office and awarded to the noncredit students.

Activity 1: The ESL Credit program will collaborate with the Noncredit program to coordinate scheduling and assessment and to create curriculum.

Personnel Request - *none*
Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean	The Department has successfully does this; continued efforts need to be supported to ensure the highest quality of instruction for students.	12
Vice-President		
Budget Committee		
President's Council		

Program Objective 3: To continue to provide the ESL students support services in the form of orientation & assessment, registration, conversation groups, and tutoring groups in grammar and writing.

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2016-17

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Yes: This 30-hour/week position was vacated in December 2015. It received a high priority rating for budget requests in Spring 2016, but the position was not approved for hire. To temporarily fill this vacancy in support services, a 20-hour/week Instructional Program Specialist was hired with funding from the BSOTT grant in February 2017. The position was again vacated in June. A substitute has been hired to fill the position until a more "permanent" person can be hired. However, there is limited funding from the BSOTT grant for this position for another year and a half. After which time, the position will become vacant again. Meanwhile, the ESL Department Chair and ESL Lab Instructional Program Specialist have been coordinating ESL Assessment and continue to respond to phone calls and emails about the ESL Program. The ESL students have been affected by this reduction in support services. This position is a vital part of the ESL Program, as it contributes greatly to the students' success. It is necessary for providing support services to current and former Credit and Noncredit ESL students on the main campus. The ESL Instructional Program Specialist coordinates assessment and placement for new students, aids students with registration, and facilitates conversation and tutoring groups. The conversation groups and composition tutoring groups are requirements for the Intermediate II Listening/Speaking course and the Advanced I and II Composition courses. In addition, this position provides much needed tutoring in grammar and composition beyond the course requirements. The ESL Instructional Program Specialist also responds to calls and emails from potential students. Finally, he/she acts as a point person to connect ESL students to Gavilan College resources and community resources.

Activity 1: Hire a more permanent and qualified replacement for the ESL Instructional Program Specialist who retired in December 2015.

Personnel Request - *none*
Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean	This position is integral to the program, and will need support when grant funding ends.	12

Vice-President		
Budget Committee		
President's Council		