



English as a Second Language Instruction

Vision/Narrative

The ESL Credit Program provides English language instruction to native speakers of other languages from intermediate to advanced ability levels and offers two certificates of proficiency. This multi-level academic program includes instruction in reading, writing, grammar, listening-speaking, study skills, and cultural awareness. It aims to prepare students for a successful transition into mainstream English classes, academic courses, and vocational programs, and to provide personal and cultural enrichment. As part of its ongoing mission to meet the needs of a diverse population of students in an ever-changing environment, the ESL Department continually evaluates, modifies, and develops its curriculum. It is also collaborating with the AEBG (Adult Education Block Grant), or Gavilan ACES, Consortium members and community-based organizations to articulate ESL courses ranging from literacy to college readiness to serve the divergent and evolving needs of second language learners in the Hollister, Morgan Hill and Gilroy areas. By providing clear pathways for students from the community-based ESL providers to the Credit ESL Program and beyond, not only will it be easier to maintain healthy enrollment in our courses, but the students will have a better chance of successfully reaching their goals. Finally, as the students continue to learn, so do the faculty and staff of the ESL Credit Program. They are committed to their professional growth and development and regularly collaborate with each other and those from other college departments by participating in AEBG projects and Planning Summits. The faculty also learn about current trends in ESL and Technology in Education by attending CATESOL and Computer Using Educators (CUE) conferences. In short, the vision of the ESL Department is to give its students the tools and English language skills they need to be successful in college, on the job, and in their personal endeavors in today's ever-changing and diverse society.

Feedback from Supervisor / Dean



Program Objective 1: To recognize student success and promote ESL student participation in the Gavilan College graduation.

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2015-16

IEC Program Review:

No: The ESL Program wants to celebrate student achievement and encourage the ESL students to continue their studies.

Progress:

Closed: ESL students continue to participate in the Gavilan College graduation ceremony.
RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: The ESL faculty and staff will work with Basic Skills and EOPS counselors to encourage and assist the ESL students to petition for their certificates and to walk in the college graduation ceremony.

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

| Ranker | Comments | Rank |
|---------------------|---|------|
| Dean | This effort will continue with support form the new full time Basic Skills counselor. | 10 |
| Vice-President | | |
| Budget Committee | | |
| President's Council | | |



Program Objective 2: To collaborate with the noncredit ESL program and community-based organizations to articulate ESL courses.

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2015-16

IEC Program Review:

No: The credit ESL program has been participating in the AEBG(Gavilan ACES) Consortium since Fall 2014.

Progress:

Closed: The ESL credit program continues to collaborate with the noncredit program to coordinate the scheduling of ESL classes and orientation/assessment. Both programs continue to work together to update curriculum and create new courses. Seven Noncredit Contextualized ESL courses were created in the areas of Computer Applications and Business. Two more courses will be created in the area of ESL for Child Care. By Fall 2017, there will be Noncredit versions of all of the ESL Credit levels from Beginning through Advanced.

RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: The ESL Credit program will collaborate with the Noncredit program to coordinate scheduling and assessment and to create curriculum.

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

| Ranker | Comments | Rank |
|---------------------|---|------|
| Dean | This successful effort continues to be developed. | 12 |
| Vice-President | | |
| Budget Committee | | |
| President's Council | | |



Program Objective 3: To continue to provide the ESL students support services in the form of orientation & assessment, registration, conversation groups, and tutoring groups in grammar and writing.

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2015-16

IEC Program Review:

No: The 30-hour ESL instructional program specialist position that was vacated in December 2015 is necessary for providing support services to current and former Credit and Noncredit ESL students on the main campus. The ESL Program Specialist coordinates assessment and placement for new students, aids students with registration, and facilitates conversation and tutoring groups. The conversation groups and composition tutoring groups are requirements for all of the Listening/Speaking and Composition courses. In addition, this position provides much needed tutoring in grammar and composition beyond the course requirements. The ESL Program Specialist also responds to calls and emails from potential students. Finally, he/she acts as a point person to connect ESL students to Gavilan College resources and community resources.

Progress:

Closed: This position received a high priority rating for budget requests in Spring 2016, but the position was not approved for hire. To temporarily fill this vacancy in support services, the ESL Department Chair and ESL Lab Instructional Program Specialist have been coordinating ESL Assessment. The instructors of the two ESL Composition courses have been facilitating their own Tutoring Groups. The Conversation Groups are being facilitated by a tutor in the Tutoring Center. The ESL Department Chair and ESL Lab Instructional Program Specialist have responded to phone calls and emails about the ESL Program. The ESL Lab Instructional Program Specialist, instructors, and Department Chair have taken on these extra duties above and beyond their regular job duties. In other words, the duties of this position are being done piecemeal and against job classification. The ESL students have been affected by this reduction in support services. This position is a vital part of the ESL Program, as it contributes greatly to the students' success.

RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: Hire a qualified replacement for the ESL Instructional Program Specialist who retired in December 2015.

Personnel Request

| Job Classification | Quantity | FTE | Amount (\$) | Fund Source / Type |
|--------------------|----------|------|-------------|----------------------------|
| Classified | 1 | 100% | \$ 66500.00 | General Fund / On-Going |



Non-Personnel Request - *none*

Rankings:

| Ranker | Comments | Rank |
|---------------------|---|------|
| Dean | This position will be in place for Spring 2017. | 12 |
| Vice-President | | |
| Budget Committee | | |
| President's Council | | |