



Counseling **Student Services**

Vision/Narrative

The Counseling department supports and fosters all areas of student development and self-reliance. Professional, confidential counseling services are available at the main campus and off-sites. Counselors guide students with their academic, career, vocational, transfer, and personal issues. Crisis counseling, group interventions, orientations, workshops, and staff consultation are additional services rendered by counselors. Counselors also teach courses related to college adjustment, self-assessment, and career development.

Gavilan College Counseling department leads by implementing innovative and holistic approaches to student-centered counseling services.

Feedback from Supervisor / Dean

The Counseling division continues to lead the college in innovation, response to new mandates, and direct support of students. They provide leadership in several key areas of the college - Curriculum, Guided Pathways development, student-centered innovation, and best practices in Counseling services.



Program Objective 1: To ensure consistent counseling services and expertise across departments (General and Categorical), create a schedule of annual training and informational workshops.

Strategy and Goal(s):

Strategy #5: Foster a college culture of engagement and excellence through integrated planning, improved communication, coordination, collaboration, and participation.

Goal #3: Improve integration of instruction, student services, and college operations to build collaboration at every level and meet student achievement objectives.

IEC Program Review:

No: This has become a need as new counseling faculty are hired outside the purview of the regular Counseling department.

Progress:

Yes: A survey has been conducted to see what the overall training needs are. Counselors are discussing new opportunities for support, training during College Hour, etc.

Activity 1: Schedule of regular training topics and professional learning opportunities throughout each academic year.

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		12
Budget Committee		
President's Council		



Program Objective 2: Provide leadership in the development of Guided Pathways.

Strategy and Goal(s):

Strategy #2: Increase student completion and meet institutional goals, improve student services and enhance curriculum and programs.

Goal #1: Increase student, institutional and programmatic outcomes as defined by Institutional Effectiveness, Equity, and other college benchmarks.

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IEC Program Review:

No: New State mandate.

Progress:

No: New mandate

Activity 1: Assist Instruction by giving counselors time to work on Guided Pathways teams.

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 2: Allocate funding to provide counseling appointments throughout the winter and summer sessions.

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 3: Continue to hire adjunct counselors to provide services on a walk-in basis and evenings.

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		10



Counseling

Academic Year 2018-19

Budget Committee		
President's Council		



Program Objective 3: To increase the online real time counseling services across campus to support SEAP and Guided Pathways requirements.

Strategy and Goal(s):

Strategy #1: Optimize enrollment, course offerings, and services to reflect the findings of the 2017 Educational Master Plan (EMP).

Goal #1: Create an institutional approach to offer and integrate student outreach activities, recruitment, assessment, orientation, counseling, retention and follow-up efforts, with particular attention to educationally under-represented student populations as reflected in the demographic information of the EMP.

Strategy #2: Increase student completion and meet institutional goals, improve student services and enhance curriculum and programs.

Goal #1: Increase student, institutional and programmatic outcomes as defined by Institutional Effectiveness, Equity, and other college benchmarks.

IEC Program Review:

No: Using new technology to meet evolving state mandates.

Progress:

No- None -

Activity 1: Implement and increase service access across campus and sites.

Personnel Request - *none*

Non-Personnel Request

Specific Item(s) Needed	Amount Requested (\$)	Fund Source / Type
equipment	\$ 250.00	SSSP / One-Time
<i>Total Requested</i>	<i>\$ 250.00</i>	

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		11
Budget Committee		



President's Council		
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Program Objective 4: increase the number of students completing SEAP requirements annually.

Strategy and Goal(s):

Strategy #2: Increase student completion and meet institutional goals, improve student services and enhance curriculum and programs.

Goal #1: Increase student, institutional and programmatic outcomes as defined by Institutional Effectiveness, Equity, and other college benchmarks.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Yes: 7 hrs of counseling faculty support to provide DW training, updates, problem-solving, coordination of new procedures for the use of DW, etc.has been provided since the onset of DW.This provides continued updated support for DW ed plans.

Activity 1: Optimize IT resources to develop efficient systems to extract and manipulate student information data from INB and DW. This includes creating a Change of Major form, alternative assessment tracking, and other technology support.

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 2: Use software technology to expand counseling services to non-traditional, online students who have difficulties accessing in-person services.

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 3: Provide follow up communication and workshops for targeted populations.

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		



Counseling

Academic Year 2018-19

Vice-President		
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President's Council		



Program Objective 5: The number of Undecided students will decrease after using the Career Exploration tool on the Go2@Orientation.

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2017-18

IEC Program Review:

No: This is an ongoing project as part of SSSP implementation.

Progress:

Yes: Multiple sessions of Kick Start were offered online and in-person during the last academic year. Thirteen sections of Guidance 210 courses were offered in Spring and 19 sections in the fall. Institutional data, when available and accurate, is providing a benchmark. Institutional Researcher will provide enrollment, success rates, and persistence data. Improvement measures are being investigated. In addition, the retention work with UND has resulted in a dramatic drop in UND students.

Activity 1: Assess new Career Exploration impact on number of students with Undecided major. (Assumption is the number will decrease after this tool is implemented and students will be better informed about major choices.)

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

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Dean		
Vice-President		11
Budget Committee		
President's Council		