



Cosmetology **Instruction**

Vision/Narrative

High level services- teacher training

Replace old and broken facial equipment - New and updated facial equipment is needed to maintain current trends in the Cosmetology field. Currently the program has broken and some outdated equipment that needs to be replaced in order to provide the latest training to the students. Use of the latest equipment will increase the employment value of the students as they pursue their careers in the cosmetology as students and as licensed professionals.

Feedback from Supervisor / Dean



Program Objective 1: develop teacher training curriculum

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2012-13

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

No- None -

Activity 1: Develop teacher training curriculum by Cosmetology staff

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 2: To hire part time staff, who will be trained in the new teacher training program to achieve the goal of a 2% increase of student success

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		



Program Objective 2: New full-time faculty position in Cosmetology. Enrollment in the Cosmetology program continues to be full. A full-time instructor would allow for more consistency in the training program. Having to share a position creates some confusion with students

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2015-16

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: Budget concerns limit the possibility of hiring another full-time instructor up to this time.
RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: Hire full-time instructor

Personnel Request

Job Classification	Quantity	FTE	Amount (\$)	Fund Source / Type
Faculty	1	100%	\$ 0.00	General Fund / On-Going

Non-Personnel Request - *none*

Activity 2: New hire of full-time instructor. Part of the five year hiring plan at Gavilan College.

Personnel Request

Job Classification	Quantity	FTE	Amount (\$)	Fund Source / Type
Faculty	1	100%	\$ 0.00	General Fund / On-Going

Non-Personnel Request - *none*

Rankings:



Ranker	Comments	Rank
Dean	Participate in FT hiring process with DC's	12
Vice-President		
Budget Committee		
President's Council		



Program Objective 3: full-time office assistant to meet the needs of the students throughout the day

Strategy and Goal(s):

Not Applicable: RESUBMITTED: Copied from Academic Year 2015-16

IEC Program Review:

No: The need for a fulltime support staff person has been addressed before. Students are in need of someone that would be available during the course of the school day to help them resolve issues and support them with information about their status and any deficiencies that may hold them back from graduating and being prepared to take their licensing exams.

Progress:

Closed: RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: full-time administrative staff person

Personnel Request

Job Classification	Quantity	FTE	Amount (\$)	Fund Source / Type
Classified	1	100%	\$ 0.00	General Fund / On-Going

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean	This program consistently maintains maximum enrollments and needs support of FT assistant	8
Vice-President		
Budget Committee		
President's Council		