



Community Education/Contract Education Instruction

Vision/Narrative

Contract & Community Education support the mission of the college by developing and offering lifelong learning and training opportunities to the district community and industry partners

Feedback from Supervisor / Dean



Program Objective 1: Simplify Contracts, clarify processes

Strategy and Goal(s):

Strategy #1: Optimize enrollment, course offerings, and services to reflect community needs and growth.

Goal #4: Support programs that bridge pre-collegiate credit/non-credit courses and other learning support options intended to prepare students for entry into basic skills, transfer, and career technical programs.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: RESUBMITTED: See Academic Year 2017-18 Program Plan

- Activity 1: a. Met with Administration to clarify contracts for small, medium and large contractors**
- b. Contract outcomes provide information regarding employment opportunities**
- c. Advocate for district or CTE job/internship developer**

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		



Program Objective 2: 1 Add major career and contract training programs to increase Revenue

Strategy and Goal(s):

Strategy #1: Optimize enrollment, course offerings, and services to reflect community needs and growth.

Goal #4: Support programs that bridge pre-collegiate credit/non-credit courses and other learning support options intended to prepare students for entry into basic skills, transfer, and career technical programs.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: This program has been with out a director for about 1 year.

RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: a. Use EAB to gather labor market information

b. Add Alcohol and Drug Counselor Program

c. Add Veterinary Tech by Fall 2017

d. Explore culinary certificate program), use of Café Kitchen on campus

e. Metal repair, welding, machinist, mechanic, electrical: additional room available San Martin, long term old aviation rooms on campus

f. Work with Ed2go to develop bundled programs that can be offered to WIOA agencies

g. Finalize Phlebotomy externships and waste issues

h. Support NC & C development of Hospitality

Personnel Request - *none*

Non-Personnel Request - *none*

Activity 2: Hire New Director or Coordinator

Personnel Request

Job Classification	Quantity	FTE	Amount (\$)	Fund Source / Type
Administrator	1	100%	\$ 150000.00	General Fund / On-Going

Non-Personnel Request - *none*

Rankings:



Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		



Program Objective 3: • 2. Expand, renew and develop partnerships

Strategy and Goal(s):

Strategy #1: Optimize enrollment, course offerings, and services to reflect community needs and growth.

Goal #4: Support programs that bridge pre-collegiate credit/non-credit courses and other learning support options intended to prepare students for entry into basic skills, transfer, and career technical programs.

IEC Program Review:

Yes, this Objective is based from the last IEC Program Review.

Progress:

Closed: RESUBMITTED: See Academic Year 2017-18 Program Plan

- Activity 1: a. continue to participate in CTE, NC , CCE advisory**
- b. Formalize partnership with CTE**
- c. Meet with local manufactures and industry reps to identify training needs**
- d. Use the resources of the Bay Area Consortium and the central Region Consortium**
- e. BACCC participation**
- f. Attend trade shows, community events, Chamber meetings and mixers, WIOA, Gilroy, Hollister and Morgan Hill**

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		



Program Objective 4: Provide Staff development and training

Strategy and Goal(s):

Strategy #1: Optimize enrollment, course offerings, and services to reflect community needs and growth.

Goal #4: Support programs that bridge pre-collegiate credit/non-credit courses and other learning support options intended to prepare students for entry into basic skills, transfer, and career technical programs.

IEC Program Review:

No: Need to better communicate the nature of our program.

Progress:

Closed: RESUBMITTED: See Academic Year 2017-18 Program Plan

Activity 1: a. Develop staff goals and objectives

b. Clarify roles

c. Provide staff development and training to meet staff and program goals/objectives

d. Survey customer service to improve for community, campus staff and students

Personnel Request - *none*

Non-Personnel Request - *none*

Rankings:

Ranker	Comments	Rank
Dean		
Vice-President		
Budget Committee		
President's Council		