



## Career Technical Education Instruction

### Vision/Narrative

The goal of the Occupational Institute:\*(Change name to CTE Institute)To increase success, retention and persistence of students in the CTE programs and ensure a pipeline of students into Gav's CTE programs. \*Components of the CTE Institute:\*It would serve high schools students, including those in high school academies reentry students and anyone interested in a CTE pathway. ROP may be a component. Services may include(and are in no particular order): early registration, soft skill training, connections with business and industry(internships, job shadowing, for example), a designated counselor to guide students through CTE career pathways, assessment to identify career options, assistance with financial aid, identify resources for transfer options, retention techniques and strategies, tutoring, job preparation, job placement components, internship/service learning development and provide outreach and ed plan development. The latest CLASS data indicates 1.34% CTE students from the Fall 06 cohort completed a certificate within 3 years(certificates <30 units). The projected outcome of this project would be to increase completion to 10% for the first year and increase completion rates 5% each year thereafter up to 80% completion rate. The following are some comments from CTE faculty regarding the possibilities for the CTE Institute: "The counselor should be able to administer and interpret vocational assessment tools. Advising should include such info as salary scales, employment trends, etc."We also need a Career Placement person (help place graduates from CTE programs into Jobs) and we need a Curriculum Development Person for CTE programs (hot new topics and careers) someone that can be in touch with business and industry on a consistent basis. These two functions could be a one person position."I think the CTE Institute is a terrific idea and also agree that a counselor with more experience with vo/tech tracked students would certainly be beneficial to my students. ""--that the Institute have a capstone course common to all that is like the CSUMB course for community service. This could mean service to the Gav community as well as the local area's non-profit groups. This helps students learn "on the job" as well as provide real world content for their portfolios or resumes. The job placement person could coordinate this right along with post grad/certificate career placement. As an example, half of Gavilan wants DM/CSIS to design their web sites. It is difficult for each department to coordinate and it should be centralized, so that accounting students can help keep track of the DM finances."Also, someone (or at least a group) who monitors current and future job skills would be great (Curriculum Development Person?). We need to be ahead of the market as it takes so long to develop new courses/programs. In fact, this "FUTURE Career skills" orientation could be a big attraction to Gavilan."

### Feedback from Supervisor / Dean



**Program Objective 1: CTE Counselor will provide counseling and career pathway advisement for at least 427 CTE students per year.**

**Strategy and Goal(s):**

Strategy #1: Optimize enrollment, course offerings, and services to reflect community needs and growth.

Goal #1: Create an institutional approach to offer and integrate student outreach activities, recruitment, assessment, orientation, counseling, retention and follow-up efforts, with particular attention to educationally under-represented student populations.

**IEC Program Review:**

No: Departments in CTE have gone through IEC Review.

**Progress:**

Yes: The original objective was to serve at least 250-300 CTE students per year. In 2014-15 427 CTE students were served.

**Activity 1: CTE and TV activities supplementary to regular Counseling services(currently funded through TV)**

**Personnel Request - *none***

**Non-Personnel Request - *none***

**Rankings:**

Ranker	Comments	Rank
Dean		
Vice-President		12
Budget Committee		
President's Council		