

Program Review All Fields

Program Review: Student Life Fall 2020

Main

Overview

Academic Year Fall 2020

Originator Shook, Ryan

Division Non-Instructional Service Areas

Department Student Life

Program

Student Life

Program Type

Student Services

Co-Contributors

Contributor

- Anaya, Michelle
- Argudo, David
- LaRose, Sydney
- Martinez, Veronica

Program Mission and Accomplishments

Gavilan College Mission Statement

Gavilan College actively engages, empowers and enriches students of all backgrounds and abilities to build their full academic, social, and economic potential.

Provide a brief overview of how the program contributes to accomplishing the mission of Gavilan College. In addition to a basic overview of your program's structure and services, be specific in connecting your program's services to elements of the mission statement (300 words or less).

The Office of Student Life with the Associated Students of Gavilan College plan, develop, implement, and manage student focused events and activities which are delivered to all students, staff, faculty, and administration in an effort to engage students that will foster and enrich college life and the community. The work of student life emphasizes collaboration and the development of leadership and management skills within the various clubs. Students use the experiences developed through their extracurricular work/engagement in supporting their transfer to 4-year colleges and universities.

On the PIPR website, locate and review your previous program plan and review (self-study) and subsequent program plan updates. After studying, please complete the following questions:

Response and follow-up to previous program reviews

1. **This is the first program review**

Accomplishment

N/A

2. **Accomplishment**

3. **Accomplishment**

Briefly describe the activities and accomplishments of the program with respect to

a. PIPR recommendations; and

b. Each goal since the last program plan and review.

Have the services of your program changed over the past three years? Please explain (300 words or less).

In general, the overall program and scope of services has not changed.

Student and Program Outcomes

College Goal for Student Achievement

Increase Scorecard Completion Rate for Degree and Transfer

The College has a primary aspirational goal of increasing the Completion rate from 46% to 53.5% on the CCCCO Scorecard Completion Rate for Degree and Transfer by 2022. The completion rates in the Scorecard refers to the percentage of degree, certificate and/or transfer-seeking students tracked for six years who completed a degree, certificate, or transfer-related outcomes (60 transfer units).

As you answer the questions below, please consider how your program is helping the college complete this aspirational goal of increasing the Gavilan College Degree, Certificate, and Transfer Completion rate by 7.5 percentage points on the CCCCO Scorecard by 2022.

Success

The following questions refer to data regarding student achievement.

What are your set goals for course success? Do your individual course and department rates meet this goal?

Helpful Question: If your rates for success are lower than your goals, what are your plans to improve them (200 words or less)?

Path: GavDATA (<http://www.gavilan.edu/about/research/index.php>) - Program Review/ Equity - D3. Course Rates by Unit

N/A

Given the preceding sections, what goals need to be set and what initiatives need to be developed to support success and retention? Address these initiatives in your Three-Year Program Plan at the end of this document.

How many students did your area serve (if you don't have an exact count, please provide an estimate)? How did they perform in comparison to those that did not use your services, if applicable? Given this information, how has your service or area supported student success and retention over the past three years (200 words or less)?

Path: GavData (<http://www.gavilan.edu/about/research/index.php>) - Program Review/ Equity - D4. Milestone Tracking Summary

Events and Activities:

The event data was lost in the data breach in 2019. Below are estimates of student participation

Approximately 3000 students attend about 45 events each year.

Each small event has approx. 30-100 students. Some small events are:

- Black History Month: 3-4 different events, Spoken Word, Music, Open Mic, Speaker on race and equity
- Women's History Month: Local Influential Women Speaker Panel
- Awareness Months/Days: World Suicide Prevention, HSI Week, DACA Week, Sexual Abuse, Assault, and Violence Awareness, Denim Day
- Halloween Event
- Student Voices

The OSL assist in the planning, production, and data collection of larger events held by other departments. About 500 students attend each of these events annually:

- Health Faire
- Transfer Day
- Career Fair

Clubs:

Gavilan has 15-18 active clubs annually.

Club membership ranges from 5-35 students in each club.

Club Day happens each semester and hosts about 300 students each semester.

Success rates of students attending events and maintaining club membership is not tracked.

Refer to your previous three-year plan (http://www.gavilan.edu/staff/program_planning/Past_Plans.php) for your stated outcomes and initiatives that were evaluated. Using your previous plan, consider and comment on the following questions.

1. What were the measured outcomes of specific initiatives over the past three years?
2. What groups are you measuring? Is there a comparison group—for example, against the college average or students who do not participate in your activity?
3. What indicators are you measuring?

(300 words or less)

N/A there is no previous three-year plan

In your area, what goals need to be set and what initiatives need to be developed to support success and retention? (200 words or less).

A major initiative is to establish an event marketing plan which will include encouraging faculty to promote student life. When students attend campus events, they feel more connected to each other and the campus, which has an impact on both retention and success.

Equity

Equity

Gavilan College has identified the following populations as experiencing disproportionate outcomes: Males, African American, Native American, Students with Disabilities and Foster Youth.

For EOPS/ CalWORKs, MESA, TRiO, Puente, and VRC: Using the path below, locate your program in GavDATA. Examine your equity results over the last three years. If there are differences in success rates and/ or retention across groups, comment on any differences in success rates across groups. Helpful Questions: What current factors or potential causes can be connected to these areas of disproportional impact? How might your program or department address student equity gaps (200 words or less)?

For all other areas, how can your area help increase disproportionate student success? Contact your support team for any needed assistance in interpreting these data (200 words or less).

Path: GavDATA (<http://www.gavilan.edu/about/research/index.php>)-Program Review/ Equity - D7. Disproportionate Impact with Margin of Error by Year - locate your program - Filter by Year

Contact your support team for any needed assistance in using GavDATA.

Data is not collected. But we know that students that are engaged outside the classroom do better. The OSL has been working to have more cultural events throughout the year, such as increasing the number and types of events each year. For example, Black History Month events have increased from 1-2 events to 3-4 events in February.

Equal Employment Opportunity:

Ensuring equal employment opportunity involves creating an environment that fosters cooperation, acceptance, democracy, free expression of ideas and is welcoming to persons of all gender expressions, persons with different abilities, and individuals from all ethnic and other groups protected from discrimination.

What is your area doing to support district efforts in creating an inclusive college environment? With what departments are you partnering? Did you identify barriers and institute change? How is you creating/ ensuring diversity in your department or in the classroom?

Some examples might be sponsoring cultural events and diverse speakers on issues dealing with diversity, exploring how to infuse diversity into the classroom and curriculum, integrating diversity into the evaluation of employees, promoting learning opportunities and personal growth in the area of diversity, or evaluating how the physical environment can be responsive to diverse employee and student populations.

The OSL and ASGC sponsor cultural and awareness events such as Dia De Los Muertos, Black History Month, Women's History Month, Suicide Awareness Month, and Domestic Violence Awareness Month, to name a few.

Specifically, Black History Month events present multiple facets of culture, such as spoken word, dance, music, art, food, and speakers. Women's History Month hosts a speaker panel of local influential women. The awareness months include tabling to provide students information and are generally with a community partners.

How do you plan on addressing issues of student and employee equity? In other words, how do you plan on closing achievement gaps across student populations? How do you plan to address EEO outcomes in your employee hires?

Celebrating different cultures' wisdom and strengths as well as bringing awareness to societal inflections starts to break down the walls of inequity as students and employees become more aware of these. For those that identify with the celebrated culture or have suffered an infliction, these events and activities help them feel welcome and shows that Gavilan cares about who they are and what they have been through.

curriQunet

**Have you reviewed all of your SAOs to ensure that they remain relevant for evaluating the performance of your area?
Are your SAOs mapped in curriQunet?**

Yes

Are your SAOs up to date in curriQunet AND on the reporting website?

No

Have your SAOs been assessed in the last five years?

Yes

Have you reviewed all of your SAOs to ensure that they remain relevant for evaluating the performance of your area?

Yes

If you answered no to any of the above questions, what is your plan to bring SLOs into compliance (200 words or less)?

They are generally up to date, besides 18/19. We went to the 3-year goal sheet in 19/20.

Outcome Assessments

Services Area Outcomes (SAO)

What is your set goal for SAO success for each SAO (200 words or less)?

The set goal for success is 100%. Increasing student participation at events by 300 each year is attainable and adding 3-6 more club members to each club is attainable.

Institutional Learning Outcomes (ILO)

How do your SAO support the college ILOs? Be specific (200 words or less).

A. Think Critically & Creatively: The OSL has surveyed students about events on campus and what they would want to have. This data is used to provide more culturally relevant events that include dance, art, and food.

B. Communicate Effectively: Through listening to the students about their needs and wants, the OSL with ASGC provides the events that students enjoy and attend. However, the OSL can do better to get information to students about events and activities on campus.

C. Practice Social Responsibility: The increase in student engagement in events and clubs works to build civic engagement on and off campus. Many of the clubs actively participate in community service.

D. Cultivate Well-Being: The increase in socio-cultural events promotes healthy choices and lifestyles.

Gap Analysis

Are you meeting your SAO success goals? What patterns stand out in your results? If your SAO results are lower than your goals, what are your plans to improve them (200 words or less)?

The OSL is meeting the SAO goals, but with more marketing of events and clubs these goals could be surpassed.

Curriculum and Course Offerings Analysis

Program and Resource Analysis

Please list the number of Full and Part Time faculty, staff and/ or managers/ administrator positions in this program over the past three years. Focus on your individual program.

Program and Resource Analysis

1. **2017**

How many students did your area serve in this year (if you don't have an exact count, please provide an estimate)?

2500

Full Time Faculty

0

Part Time Faculty

0

Full Time Staff

1

Part Time Staff

0

Full Time Mgr/Admin

0.00

Part Time Mgr/Admin

0.00

2. **2018**

How many students did your area serve in this year (if you don't have an exact count, please provide an estimate)?

3000
Full Time Faculty
 0
Part Time Faculty
 0
Full Time Staff
 1
Part Time Staff
 0
Full Time Mgr/Admin
 0.00
Part Time Mgr/Admin
 0.00

3. **2019**

How many students did your area serve in this year (if you don't have an exact count, please provide an estimate)?

1000
Full Time Faculty
 0
Part Time Faculty
 0
Full Time Staff
 1
Part Time Staff
 0
Full Time Mgr/Admin
 0.00
Part Time Mgr/Admin
 0.00

Percentages

Percentage Full to Part Time Faculty

Year:2017
 FT = 0%
 PT = 0%

Year:2018
 FT = 0%
 PT = 0%

Year:2019
 FT = 0%
 PT = 0%

How have and will those with reassigned time, grant commitments and activity, projected retirements and sabbaticals affect personnel and load within the past in the next three years? What future impacts do you foresee (200 words or less)?

None

Additional Comments

Events data was saved on the OSL computer and with the Great Fall of 2019 most of the data was lost.
 The Student Life Coordinator salary is included in the Welcome Center program review.

Program Productivity

Program Productivity Measurements

Determine the number of students you assist annually. Using the data provided by the business office, calculate your average cost effectiveness per student. **If you do not have student contact, please fill out Total allocated budget and Total spending.**

- **2019 - 20**
Total Number of student contacts
Total allocated budget
Total spending
Total cost per student (Student Contact/ Total Spending)
 No General funds were used
- **2018 - 19**
Total Number of student contacts
Total allocated budget
Total spending
Total cost per student (Student Contact/ Total Spending)
 No General funds were used
- **2017 - 18**
Total Number of student contacts
Total allocated budget
Total spending
Total cost per student (Student Contact/ Total Spending)
 No General funds were used

Year and Student count

Evaluation of Resource Allocations

List the resource allocations from all sources (e.g., annual college budget request appropriations, Guided Pathways funds, grant funds, etc.) received in the last three years. For annual college budget request appropriations, reference your previous three-year plan and annual updates.

Please evaluate the effectiveness of the resources utilized for your program. How did these resources help student success and completion? For college budget request appropriations, list the result of the evaluation strategy outlined in your previous three-year plan and annual updates. For all other sources of funding, list the results of the evaluation strategy contained within the program or grant plan.

Did you receive additional funds?

Yes

Resource Allocation

1. **3600**
Funding Source
 Grant
Academic Year
 2017/2018
Purpose of Funding
 Office of Student Life Operating Budget
Result
 The OSL held cultural events and attended professional development conference
2. **3600**
Funding Source
 Grant
Academic Year
 2018/2019
Purpose of Funding
 Office of Student Life Operating Budget
Result
 The OSL held cultural events and attended professional development conference
3. **3600**
Funding Source

Grant

Academic Year

2019/2020

Purpose of Funding

Office of Student Life Operating Budget

Result

The OSL held cultural events

4. 0

Funding Source

Grant

Academic Year

2017, 2018, 2019

Purpose of Funding

Student Life Coordinator Salary

Result

The Student Life Coordinator salary is noted in the Welcome Center Program Review Evaluation of Resources Allocation area because the position oversees both programs.

Integrated Planning and Initiatives

What other areas is your program partnering with (i.e. guided pathways, grant collaboration) in new ventures to improve student success at Gavilan College? What is the focus of this collaboration? Helpful question: What are the department and your Integrated Planning/ Guided Pathways partners' plans for the next three years (200 words or less)?

The OSL partners with the Career Transfer Center, EOP&S, Mental Health and Wellness Committee, and ASGC to coordinate campus events and activities. The Welcome Center peer mentors have been a great help at the events by inviting their student mentees to attend the events with them, setting up and cleaning up the large events, and collecting data by administering surveys during the events. There could be collaboration with Title V and guided pathways to host new to college welcome events.

Other Opportunities and Threats

Review for opportunities or threats to your program, or an analysis of important subgroups of the college population you serve. Examples may include environmental scans from the Educational Master Plan (<http://www.gavilan.edu/administration/budget/EducationMasterPlanFlipbook.php>), changes in matriculation or articulation, student population, community and/ or labor market changes, etc. Helpful Question: What are the departmental plans for the next three years (200 words or less)?

A continued threat is the ability to get students the information they need to engage with events, activities, and clubs. Our students are not actively reading email or looking at the webpages for greater involvement on campus. Opportunities are to more actively assess the ways student receive their Gavilan information. Some early surveys suggest students get their news and information from their instructors, so opportunities for greater faculty involvement in providing information should emerge over the next three years.

Additional Questions

Please consider providing answers to the following questions. While these are optional, they provide crucial information about your equity efforts, training, classified professional support, and recruitment.

1. Does your division (or program) provide any training/mentoring for faculty and/ or classified professionals regarding professional development?

The SLC attends as many training opportunities on campus and online as possible. The SLC is a CCC Student Affairs Association member. This organization provides annual professional development conferences, which the SLC attends.

2. If there is a need for more faculty and/ or classified professional support in your area, please provide data to justify request. Indicate how it would support the college mission and college goals for success and completion.

None

3. What, if anything, is your program doing to assist the District in attracting and retaining faculty and classified professionals who are sensitive to, and knowledgeable of, the needs of our continually changing constituencies, and reflect the make-up of our student body?

The SLC has taken an active role in various hiring committees, as well as working with ASGC to place students on these committees.

4. Are there program accomplishments/ milestones that have not been mentioned that you would like to highlight?

No

Please share any recommendations for improvements in the Program Integrated Plan and Review process, analysis, and questions. Your comments will be helpful to the PIPR Committee and will become part of the permanent review record.

Definitely need the spell-checker. The questions are a little confusing, but Sydney has been great and very responsive to my questions.

Goals

Three-Year Program Plan Goal Setting Worksheet

1. **Increase student participation in campus events and activities by 10% or 300**

Connection of Goal to Mission Statement, Strategic Plan

(http://www.gavilan.edu/administration/master_plan/docs/SP_GoalsStrategiesDraft-final.pdf) and SAO Results

#1 Achievement and #4 Equity : Students that are engaged on campus will achieve and complete at higher rates

Proposed Activity to Achieve Goal**

Increase number and diversity of culturally relevant campus events and increase marketing of events

Responsible Party

Student Life Coordinator and ASGC

Fund amount requested. If a collaboration, what % required from each partner?

\$4000 annually from SEAP

Total Three Year Resource Allocation Request

12000

Timeline to Completion Month / Year

6/30/2022

How Will You Evaluate Whether You Achieved Your Goal

Track student attendance, purpose and number of events the OSL organizes, facilitates, and participates in. Assess impact of key events with follow up surveys.

2. **Increase student engagement in campus clubs by 5% or 3-6 new members of each active club**

Connection of Goal to Mission Statement, Strategic Plan

(http://www.gavilan.edu/administration/master_plan/docs/SP_GoalsStrategiesDraft-final.pdf) and SAO Results

#1 Achievement and #4 Equity: Students that are engaged on campus will achieve and complete at higher rates

Proposed Activity to Achieve Goal**

Increase participation in bi-annual club day events and implement a club incentive program that encourages clubs to be more active on and off campus

Responsible Party

Student Life Coordinator and ASGC

Fund amount requested. If a collaboration, what % required from each partner?

\$4000 per year from ASGC

Total Three Year Resource Allocation Request

12000

Timeline to Completion Month / Year

6/30/2022

How Will You Evaluate Whether You Achieved Your Goal

Number of clubs and active clubs members are collected at the end of each academic year

Executive Summary

Please provide a brief executive summary regarding program trends and highlights that surfaced in the writing of this report. Summarize, using narrative, your program goals for your next three years. Your audience will be your Peer Review Team, the PIPR Committee, President's Cabinet, Dean's Council, ASGC, Academic Senate, Budget Committee and Board of Trustees (300 words or less).

The Office of Student Life (OSL) overseen by the Student Life Coordinator (SLC) has been working with ASGC, Career Transfer Center, Student Health, community partners, and other support programs to provide large and small scale events and activities focusing especially on cultural awareness. The number of events and student attendance has been steadily increasing over the last three years. However, much of the data collected was lost in the data breach of Fall 2019, but earlier SAOs have noted a marked increase of the number and types of events from 31 to 44 since 2017, and nearly 2,500 students attending these events. The number of active clubs continues to fluctuate each year and semester. Since 2017, there have been as many as 18 active clubs and as little as 12, and each club has anywhere from five to thirty members. The primary goal of student life is to increase student participation in campus events and activities by 10% or by 300 attendees. The second goal of student life is to increase student engagement in campus clubs by 5% or

adding 3-6 new members to each active club. These goals can be accomplished by more robust and innovative marketing and club day events. These goals connect to Achievement and Equity points of the Strategic Plan. Students who engage in extracurricular activities, particularly related to their own culture and have a sense of equity, will persist at higher rates.

Attach Files

Attached File

17_18_Events Report.pdf (/Form/Module/_DownloadFile/31/44788?fileId=46)

2018-2019 Student Event Participation Report From The Office of Student Life.pdf (/Form/Module/_DownloadFile/31/44788?fileId=47)