GAVILAN COLLEGE

COVID-19 PROTOCOL

The health and safety of our campus remain our highest priority, and together we can follow these steps to keep our campus community safe:

1. DO NOT COME TO CAMPUS IF YOU ARE SICK.

If you have any symptoms of COVID-19, **Do Not Come to Campus** except to visit the drop-in COVID-19 testing site located on the Gilroy campus - Gym Lobby. No appointment necessary.

2. REPORT POSITIVE COVID-19 CASES.

To assist with contact tracing and prevent the spread of COVID-19, report all COVID-19 positive cases and exposure involving staff, faculty, and students using the confidential and secure **COVID-19 Reporting Form**.

3. KEEP IN MIND:

Students must have a scheduled appointment or be prepared to **show vaccination proof before entering** the **Library, MESA/STEM CENTER** or the **Student Services** Building. Students with **verified** medical or religious exemptions must **show proof** of a negative result for a COVID-19 **lab test** administered in the **previous 72 hours**.)

- Everyone should follow all posted instructions.
- **Do not come to campus** if you are feeling sick. (If you develop COVID-19, notify your instructor, and complete the COVID-19 reporting form).
- **Washing hands** or using hand sanitizer, as provided, is encouraged.

4. REPORTING POSITIVE COVID-19 CASES:

Report positives cases using the COVID-19 Reporting Form

Please note: Anyone can report positive cases and should report immediately upon notice of a positive case.

5. IF THE EMPLOYEE/STUDENT IS A POSITIVE CASE:

For all reported positive cases, an exposure tracing analyst (Human Resources if employee, Student Health Services, if student) will call you, conduct an interview, provide you with direction on how long you remain away from campus and when you may return.

Persons who test positive for COVID-19, regardless of vaccination status, previous infection or whether you have symptoms, must:

UPDATED: 07/19/2022

- Isolate and stay home and away from others for at least 5 days.
- End isolation after Day 5 IF you feel well or are getting better AND an antigen test collected on Day 5 or later is negative.
- Continue to isolate for at least 10 days IF you are unable to test OR your Day 5 test is positive OR you choose not to test.
- Whether you test negative or not, if you are not feeling better, continue to isolate until after Day 10 AND until fever-free.
- Wear a well-fitting mask around others (even at home) for a total of 10 days, especially in indoor settings.

Students should contact their instructor(s) directly if accommodation is needed for class(es) missed.

6. FOR INSTRUCTORS. What to do if a student in your class is sick?

1. Advise the student to stay home and complete the **COVID-19 Reporting Form**.
   - It is **not** necessary to quarantine the entire class.
2. Student Health Services will follow up with the student, directly notify any individuals who had close contact, and work with Human Resources to notify any employees about potential exposure and provide testing resources.

7. CLOSE CONTACTS/WHEN TO RETURN

The California Department of Public Health (CDPH) defines a "close contact" as someone who shared indoor airspace with a person who has COVID-19 for a total of 15 minutes or more during the time that COVID-19 infection can be passed to others. This is from 2 days before the person with COVID-19 had symptoms (or 2 days before they tested positive if they never had symptoms) until isolation ends.

If you do not have symptoms but had recent close contact, with a COVID-19 positive individual, follow these steps:
   o You DO NOT need to quarantine.
   o Get tested 3-5 days after the last exposure
   o Wear a mask for 10 days

If you have symptoms and had recent close contact within a COVID-19 positive individual, follow these steps:
   o Go home right away. Get tested and stay home until you receive your results.
   o If you tested positive, stay home and follow the above guidance for positive cases.
   o **If you tested negative, stay home at least until you are fever-free and other symptoms are improving.**

8. ADDITIONAL RESOURCES

Onsite COVID-19 Testing
   o The District has self-testing kits available to students and employees. Students can access these self-testing kits in the Health Services Office and employees can contact Human Resources for a self-testing kit.

UPDATED: 07/19/2022

- Onsite PCR testing is also offered to Gavilan students and employees. Please refer to the Gavilan website for the most current testing schedule: https://www.gavilan.edu/news/COVID19_2020/index.php

Isolation and Quarantine Resources:
- Santa Clara County COVID-19 Isolation and Quarantine guidelines: https://covid19.sccgov.org/covid19-guidelines
- San Benito County COVID-19 Isolation and Quarantine guidelines: https://hhsa.cosb.us/isolation-quarantine-and-other-guidance/