Return To Campus

What to expect

Prepared by the Gavilan College

Emergency Operations Center

Reflecting on the Past 15+ Months

Uncertainties

- State of California Upcoming Announcement – June 15, 2021
  - BluePrint for a Safer Economy no longer in effect
  - Pending additional announcements taking place this day.
- Pending Guidance from:
  - CDPH & Cal OSHA regarding Institutions of Higher Education
  - Department of Industrial Relations/ Cal OSHA Emergency Temporary Standards
  - Santa Clara County Public Health Department
  - US CDC

Reopening Stages

STAGES	INSTRUCTION / SERVICES	CAMPUS ACCESS	VISTORS	SCREENING
I	All classes and services online	Limited	Must be preauthorized	Daily check-in protocols and symptom self-screening. Check-in at South Gate and at building.
II	Most classes online, essential in-person classes only	Limited	Must be preauthorized	Daily check-in protocols and symptom self-screening. Check-in at South Gate and at building.
III	In-person classes permitted with restrictions	Expanded	Appointment or specific service hours	Daily check-in protocols and symptom self-screening. Stop at South gate and check-in at building.
IV	In-person classes with restrictions	Open with restrictions	During hours of operation	Daily check-in protocols and symptom self-screening. Check-in at building.
V	Return to standard operations	Unrestricted	During hours of operation	Symptom self-screening.

Current Stage – Stage 2 until June 14

- Most classes online – essential in-person classes only.

- Campus access limited

- Preauthorization required for campus visits

- Pre-screening required prior to coming to campus
  - COVID-19 Daily Self Assessment Questionnaire

- Check-in at South gate and at each building (QR codes on doors – scan with phone)

- Guidelines continue through June 14, 2021

- Safety protocols in place:
  - Mask-wearing
  - Social distancing
  - Disinfection and sanitization of surfaces

Next Stage – Stage 3   June 15 – August 23

- Most classes remain online
- Campus access expanded
- No preauthorization required for campus visits
- Pre-screening required prior to coming to campus
  - [COVID-19 Daily Self Assessment Questionnaire](#)
- Stop at gate and check-in at each building (QR codes on doors – scan with phone)

- Guidelines continue through August 23, 2021
- Safety protocols in place:
  - Mask-wearing
  - Disinfection and sanitization of surfaces

Following Stages - 4 & 5   August 24 -- TBA

- Stage 4
  - Begin Date: August 24, 2021
  - In-person classes permitted with restrictions.
  - Campus open with restrictions.
  - Campus visits during hours of operation.
  - Pre-screening required prior to coming to campus
    - COVID-19 Daily Self Assessment Questionnaire
  - Check-in at each building (QR codes on doors – scan with phone)

- Stage 5
  - Projected Start Date: January 1, 2022
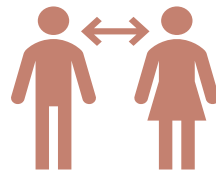 - Return to standard operations.

Transition Plan for Return to Work on Campus

July 1, 2021

All Management Employees Return to Full-Time On-Campus Work

Staggered Work Shifts for All Professional Support Staff

August 2, 2021

Student Services Regular On-Campus Appointments (Tuesday - Thursday)

August 23, 2021

All Professional Support Staff Return to Full-Time On-Campus Work

New Normal

Initially no visiting – employees remain in their work spaces

Designate one person to pick up mail

Frequent breaks expected

Meetings will continue by Zoom when practical

No accessing other buildings

Break rooms open – schedule access in advance as much as possible

Masks continue to be required

Training Requirements for staff

Vector Solutions™ | **Keenan SafeColleges Training**

- Mandatory Cal OSHA COVID-19 trainings as well as emergency preparedness trainings
  - Keenan Safe Colleges: https://gavilan-keenan.safecolleges.com/
- Required for all employees of the District.
- Training package must be completed by June 30, 2021 for leadership and classified employees.

Reminders for Returning to Campus

- Update Voicemail Message

- Review your workspace and prepare for your return
  - All desktops will have webcams and headsets
  - Any I.T. issues should be reported to: help@gavilan.edu

- Parking passes will not be required until January 2022

- Refrigerators may need to be purged

- Report any health & safety observations to: maintenance@gavilan.edu

- Don't forget to bring with you:
  - Office Keys
  - Employee Badge
  - Lunch / Snacks / WATER

Remember to follow the facilitron check-in/check-out process for building access!

Resources

- Gavilan College COVID-19 Webpage: [Covid19 Resources and Information - Gavilan College](#)

- Employee Assistance Program: www.anthem-eap.com

- COVID-19 Testing Resources
  - On-Campus Testing
  - [COVID-19 Testing: Santa Clara County](#)
  - [COVID-19 Testing: San Benito County](#)

- HEERF Funding Form: [Request Form for HEERF Funds](#)
  - Please contact your department chair or dean for more information.

Not Vaccinated Yet?

[Santa Clara County Appointments](#)

[San Benito County Appointments](#)