

## **AP 5570 Student Credit Card Solicitation**

### **Reference:**

**Title V, Section 54400; Civil Code Section 1747.02(m)**  
**Education Code Section 99030.**

Student credit card solicitors must first reserve a table with the Associated Students of Gavilan College for a table in the Student Center.

Marketers of student credit cards are prohibited from offering gifts to students for filling out credit card applications.

Credit card and debt education and counseling sessions must be offered to students at time of application.

**NEW October 2017**

## **AP 5610 Voter Registration**

### **References:**

***20 U.S. Code Section 1094(a)(23)(A)***

***34 CFR Section 668.14(d)(1)***

The Gavilan Community College District is a registered Santa Clara County ballot drop off location.

The Gavilan College District will make a good faith effort to distribute a mail voter registration form to each student enrolled in a degree or certificate program and physically in attendance at the institution

The Gavilan College District will ensure forms are widely available to students at the institution

The Gavilan College District cooperates with the following:

- Districts that operate an automated class registration system, on or before January 1, 2008, must allow students to coordinate with the Secretary of State during the class registration process to receive voter information.
- Districts that do not operate an automated class registration system, on or before January 1, 2008, may implement an automated voter registration system within two years of when they begin operation of an automated class registration system
- Districts must designate contact person to be contacted by the Secretary of State for distribution of voter registration cards.

## AP 5525 Student Rights

### Reference:

Education Code Sections 66017, 66300, 72122, 76030, 76030, 76120, et seq.;  
Penal Code Section 626.4

This procedure enumerates the rights and responsibilities of all Gavilan Community College District students. It also outlines the District's commitment to a safe learning environment for all students.

### 1. Student Rights

All students shall have the right to a safe campus learning environment free from interference and disruption including verbal, physical, sexual, or violent acts. The District shall ensure to the best of its ability to afford students the rights contained herein.

- a. Students shall have the right to impartial, objective evaluation of their academic performance. Student shall receive in writing, at the beginning of each course, information outlining the method of evaluating student progress including the method by which the final grade is determined.
- b. Students shall have the right to exercise free expression including, but not limited to, the use of bulletin boards, the distribution of printed materials or petitions, and wearing of buttons, badges, or other insignia, so long as the expression is not obscene, libelous, or slanderous according to current legal standards. The expression shall not incite students so as to create a clear and present danger of:
  1. The commission of unlawful acts on District premises;
  2. The violation of local, state, or federal laws and regulations; or
  3. The substantial disruption of the orderly operation of the District. The District reserves the right to regulate the time, place and manner of all student activities.
- c. Students shall have the right to be free of sexual harassment and all forms of sexual intimidation and exploitation, including acts of sexual violence and other unlawful harassment as identified in Board Policy BP 3430 – *Prohibition of Harassment*
- d. No student with a qualified disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of the District or be subjected to discrimination (see BP 3430 and Administrative Procedure AP 3435 – *Discrimination and Harassment Investigations*).
- e. Students shall have the right to be free from the imposition of disciplinary sanctions without proper regard for due process.
- f. Students shall have the right to take reasoned exception to the data or views offered in any course of study without disrupting the instructional environment and to reserve judgment about matters of opinion. However, this does not preclude the expectation that a student must meet the course requirements.
- g. Students shall have the right to participate in the formation of policy affecting them in accordance with established procedures for Shared Governance.
- h. Students shall have the right to petition to organize interest groups and/or join student associations pursuant to AP 5400 – *Associated Student Organization*.
- i. Students shall have the right to develop student publications in accordance with standards established by current District policies, procedures, and guidelines.

- j. Students with verified disabilities shall have the right to receive appropriate accommodations as specified in Title II of the Americans with Disabilities Act of 1990 as amended by the ADA Amendment Act of 2008, and Section 504 of the Rehabilitation Act of 1973 and District policies, procedures, and guidelines.
  - i. Students who believe this right has been violated may file a complaint as described in AP 5530 – *Student Rights and Grievances*.

**2. Student Responsibilities**

Student behavior must remain in accordance with specific academic and behavior requirements as specified in District polity an which may be outlined by the course syllabus.

- a. Student shall be responsible for defining and making progress toward their educational goal.
- b. Students are responsible for reading and adhering to the policies and procedures as outlined in catalogs, schedules, course syllabi and other official printed and outline materials.
- c. Students with verified disabilities who believe they need academic accommodations are encouraged to identify themselves to instructors to discuss the details and timelines necessary to provide appropriate accommodations. Students who request accommodations or auxiliary aids are responsible for contacting the the Accessible Education Center [Disability Support Programs and Services (DSPS)]. Students who make a request directly to the faculty should be referred to the AEC (see AP 5140 – Disabled Student Programs and Services).

**3. Student Code of Conduct**

Students are subject to adhering to the policies and procedures of the Gavilan Community College District, as well as all federal state, state, and local laws. Students are subject to charges of misconduct as indicated in BP 5500 – *Standards of Student Conduct*. Disciplinary procedures for violations are indicated in AP 5500.

## **AP 5510 Off-Campus Student Organizations**

### ***Reference***

***34 Code of Federal Regulations Section 668.46(b)(7)***

The Gavilan Community College District Security Personnel does not provide law enforcement service to off-campus organizations nor are activities off-campus recognized by District authority.

**Tentative Revision: October 2017**

Approved by the Board of Trustees August 14, 2012

## **AP 5210 Communicable Diseases**

### **Reference:**

#### ***Education Code Section 76403***

- Cooperation with local health officers in measures necessary for the prevention and control of communicable diseases in students.
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- Compliance with any immunization program required by State Department of Health Services regulations.

Approved by the Board of Trustees August 13, 2002