

Curriculum Agenda  
Monday, April 22, 2019  
3:00-4:30 p.m., BU 119

**ATTENDANCE:** Leslie Tenney; Doug Achterman; Sherrean Carr; Nicole Cisneros; Nikki Dequin; James Ghiorzi; Maggie Guttierrez; Linda Stubblefield; Julian Kearns; Fran Lozano; Albert Marques; Carlton Oler; Denee Pescarmona; Scott Sandler; Karen Sato; Rosa Sharboneau; Johanna Stewart; Patrick Yuh

**ABSENT:** Candice Whitney; Student Representative; Gilbert Ramirez

**GUESTS:** Jane Maringer; Eric Lopez

- I. Call to Order: Welcome @ **3:04**
- II. Agenda adjustments and approval  
**MSC: (Dequin/Sandler) Motion to approve, passed**
- III. Approval of Minutes of April 8, 2019  
**MSC: (Achterman/Cisneros) Motion to approve, passed**
- IV. Information/Discussion
  1. Guided Pathways and META Major updates: Leslie Tenney & Rosa Sharboneau: Sharboneau started with a brief history of the project. The Meta Majors work group was made up of 15 cross-department representatives. Sharboneau is the lead representative of the workgroup. They looked at the estimated 140 programs offered at Gavilan starting in the Fall of 2018. Their task; how best to present the information to students so they can make informed decisions. The ability to start in one major and move to a related major with an efficiency of units was very important to the overall project. Input on the major clustering was sought across-the-board from students, faculty, staff and the Board of Directors. The workgroup then took this input and created the current draft cluster model. Sharboneau added, one cluster that is problematic is Skilled Industry and Trade. These programs are specific to their needs with different set ups, admissions processes and stand-alone programs for job skills and employment in specific fields. The others lead to transfer or employment. Clustering is an ever-changing, dynamic task. She said the workgroup is now asking to pilot the proposed clusters culminating with an evaluation process in April of 2020. This process will allow for the college to take ownership of the program and to make sure it fits the needs of the students and college. The pilot will target first-year students. The process will include career assessments at the high school level. Students will look at the categories and clusters to select majors. The cluster plan will be brought back to the

Academic Senate and the Departmental Deans meeting this May.

**Discussion:**

There will be give and take with the workgroup and those addressing concerns and input, Sharboneau said. Clusters will be adjusted and will continue to adjust with the creation of new programs, the deactivation of others and when better understanding of specific programs is achieved. Career assessment for students will be front and center, so it is easier for high school students to adjust and understand majors.

Denee Pescarmona said there is an opportunity to become a Phase Two Program Mapper School through the Chief Instructional Officer.

Bakersfield College has a program mapper plan template. The template was contracted through an outside company, so there is a fee to purchase it. Pescarmona asked the committee members to evaluate if it is worth the cost and of value for students.

The entire meta-majors workgroup selected the current model from 3 draft models it created. It was a campus- and community-wide process.

Doug Achterman was concerned that misinformation has led to the belief that this plan is a counseling department push because the leads are both counseling faculty.

Dequin said the plan has been in the faculty purview from the start. She thanked the work group for its efforts. She encouraged all to take this information back to their departments and to bring forth any and all feedback to the work group.

Tenney said the program maps still need to develop supplemental information. There is a need for program descriptions in a standard format and outlining the future uses of the course of study.

One option is to look at samples of how other schools have done the process. She said they are moving closer to being prepared to roll it out. There are plans to continue looking at different areas including part-time students and class offering schedules.

Pescarmona distributed a probability prediction model, from the Chancellor's office. The model gives examples of how certain portions of programs might look like other majors, but fall under a completely different category.

Pescarmona said the Non-Credit courses through Title 5 will now be setup to undergo approval processes like credit courses. The CB21 rubrics are going away. New rubrics, CB25, 26, 27, will replace them. They improve coding systems for points completion.

2. Governance Review Checklist for Curriculum – Denee Pescarmona  
Pescarmona administered a short survey from the CIO conference on committee structures. She said the information will be used to improve communication between committees and their constituency.  
As feedback, the committee said they would like to see the chairperson's release time increased, as well as, more training for committee members on their duties.

**V. Course Modifications**

Approved programs will have the original program brought forth for deactivation.

- a) MUS 7 Songwriting and Composition – Anticipated Term of Offering: Fall 2019  
Karen Sato/Nicole Cisneros  
**MSC: (Cisneros/Sato) Motion to approve, passed**  
Discussion: Added Distance Education form D. Resources need to be delineated.

**VI. Modified Programs**

Division - CTE, Department – Business: Program Name – Accounting  
Option, Award – Certificate of Achievement  
Julian Kearns/Linda Stubblefield  
**MSC: (Kearns/Stubblefield) Motion to approve, passed**  
Discussion: Enrollment numbers are confusing.

Division - CTE, Department – Business: Program Name – Business, Award  
A.A. Degree.  
Johanna Stewart/Scott Sandler  
**MSC: (Stewart/Sandler) Motion to approve, passed**  
Discussion: Outlined different options for focus.

Division - CTE, Department – Business: Program Name - Management  
Option, Award – Certificate of Achievement.  
Albert Marques/Patrick Yuh  
**MSC: (Sandler/Yuh) Motion to approve, passed**  
Discussion: Modification of the old retail management program. There were questions on only 1 PLO for the course. Pescarmona said it is in-line with the streamlining of courses for better student understanding. Unit typo fixed.

Division - CTE, Department – Business: Program Name - Medical Office  
Option, Award – Certificate of Achievement.  
Carlton Oler/Nikii DeQuin  
**MSC: (Dequin/Kearns) Motion to approve, passed.**  
Discussion: Completer numbers were confusing. The projections include total enrollment of students working toward the certificate in a 2-semester cycle and those not seeking the certificate in two semesters.

Division - CTE, Department – Business: Program Name - Office  
Applications Option, Award – Certificate of Achievement  
Carlton Oler/Nikii DeQuin  
**MSC: (Kearns/Sandler) Motion to approve, passed**  
Discussion: There is a change in the name of the certificate.

Division - CTE, Department – Business: Program Name - Technical  
Publishing Option, Award – Certificate of Achievement.

Gilbert Ramirez/Linda Stubblefield

**MSC: Stubblefield/Sandler) motion to approve, passed**

Discussion: Streamlined Learning Outcomes, but appropriate for program.

**VII.** New Programs

1st Reading

N/A

2nd Reading

N/A

**VIII.** Deactivated Courses

N/A

**IX.** New Business

4. New Course – First Reading

N/A

5. New Course – Second Reading

N/A

**X.** Adjournment **Dequin motion to adjourn 4:17p.m.**