

Course Outline

COURSE: JLE 189 **DIVISION:** 50 **ALSO LISTED AS:**

TERM EFFECTIVE: Fall 2022 **CURRICULUM APPROVAL DATE:** 11/7/2022

SHORT TITLE: COMMUNITY SERVICE OFFICER

LONG TITLE: Community Service Officer

<u>Units</u>	<u>Number of Weeks</u>	<u>Type</u>	<u>Contact Hours/Week</u>	<u>Total Contact Hours</u>
7 TO 11.5	18	Lecture:	5 TO 6	90 TO 108
		Lab:	6 TO 16.5	108 TO 297
		Other:	0	0
		Total:	11 TO 22.5	198 TO 405
		Total Learning Hrs:	378 TO 513	

COURSE DESCRIPTION:

This course provides basic training for Community Service Officers as well as incorporating PC832 Certification. The content includes all topics required for PC832 Laws of Arrest as well as: Juvenile Law, HazMat, Prop 115 certification, First Aid/CPR with extensive focus on traffic control, investigations, and report writing. Emphasis on practical application of skills.

PREREQUISITES:

COREQUISITES:

CREDIT STATUS: D - Credit - Degree Applicable

GRADING MODES

L - Standard Letter Grade

REPEATABILITY: N - Course may not be repeated

SCHEDULE TYPES:

- 02 - Lecture and/or discussion
- 03 - Lecture/Laboratory
- 04 - Laboratory/Studio/Activity

STUDENT LEARNING OUTCOMES:

By the end of this course, a student should:

1. Apply appropriate Community Service Officer investigative actions when managing a vehicle collision scene.
2. Describe the law enforcement profession, ethics and professionalism and what constitutes unethical behavior.
3. Identify the circumstances set forth in the California Penal Code when a peace officer has the authority to use force.

COURSE OBJECTIVES:

By the end of this course, a student should:

1. Identify the elements of a crime, types of intent, parties to a crime, criminal defenses, probable cause, obstruction of justice, and Constitutional Rights law while working as a Community Service Officer.

CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS

Curriculum Approval Date: 11/7/2022

LECTURE CONTENT:

I. Leadership, Professionalism and Ethics (6 Hours)

- A. The importance of leadership
- B. Define leadership
- C. The relationship between public trust and a Community Service Officer ability to perform their job
- D. The community, agency, and other Community Service Officers Expectations of a Community Service Officers conduct
- E. The benefits of professional and ethical behavior to the community, agency and Community Service Officer
- F. Describe the consequences of unprofessional/unethical conduct
- G. The Law Enforcement Code of Ethics

II. CRIMINAL JUSTICE SYSTEM (8 Hours)

- A. The freedoms and rights afforded to individuals under the U.S. Constitution, the Bill of Rights
- B. How the U.S. Constitution amendments apply to the actions and conduct of Community Service Officers
- C. The components and primary goals of the criminal justice system
- D. Primary federal, state, and local law enforcement agencies within the criminal justice system
- E. Judicial component of the criminal justice system
- F. Organization of the California court system
- G. The judicial process in criminal cases
- H. Objectives of the Judicial component of the criminal justice system
- I. Correction's component of the criminal justice system

III. POLICING IN THE COMMUNITY (8-12 Hours)

- A. Define community policing
- B. The essential components of community policing
- C. Community policing goals
- D. Community expectations of Community Service Officers
- E. Community Service Officer's role in influencing community attitudes
- F. Communication techniques that can be used for obtaining voluntary compliance
- G. Crime prevention strategies
- H. Student will participate in a learning activity that will reinforce an understanding of a problem-solving strategy

IV. VICTIMOLOGY/CRISIS INTERVENTION (16 hours)

- A. The direct and indirect victims of a crime
- B. Guidelines for interviewing a victim
- C. Five Phases of victim contact
- D. The information law enforcement agencies are required by law, to provide to victims of criminal acts

V. INTRODUCTION TO CRIMINAL LAW (10 hours)

- A. Constitutional law
- B. Statutory law
- C. Case law
- D. Letter of the law
- E. The statutory definition of a crime
- F. Elements of a Crime
- G. Three classes of crime
- H. People legally incapable of committing a crime

VI. PROPERTY CRIMES (8 hours)

- A. Elements for Property Crimes
- B. Appropriate Community Service Officer actions when taking a report of burglary or other similar property crimes
- C. Recognize the crime elements required to arrest for vandalism
- D. Learning activity regarding the actions which should be taken during a preliminary investigation of a property crime which includes the specific elements of burglary and grand theft

VII. CRIMES AGAINST PERSONS (10 hours)

- A. The crime elements required for battery and assault
- B. Crime elements required to arrest for kidnapping, false imprisonment, child abduction with/without custodial right
- C. Crime elements for robbery, carjacking
- D. Crime elements for murder and manslaughter

VIII. JUVENILE LAW AND PROCEDURES (4 hours)

- A. Rights of juveniles under California law
- B. Absence of parental care, state becomes the parent
- C. Confinement of juveniles

IX. LAWS OF ARREST (10-24 hours)

- A. U.S. Constitution
- B. Civil Rights
- C. Consensual encounter
- D. Detention
- E. Reasonable suspicion
- F. Probable cause to arrest
- G. Warrant arrest misdemeanor/felony
- H. Warrant arrest
- I. Miranda warnings
- J. Interview and interrogation

X. SEARCH AND SEIZURE (10 hours)

- A. Fourth Amendment
- B. Legal requirements for warrantless searches
- C. Probable cause searches
- D. Seize physical evidence from a subject's body

LAB CONTENT:

XI. PRESENTATION OF EVIDENCE (2-8 hours)

- A. The rules of evidence as they pertain to relevancy, types of evidence, authentication and chain of custody
- B. Four types of evidence
- C. California Evidence Code 352
- D. Pretrial preparation
- E. Testifying as a witness

XII. INVESTIGATIVE REPORT WRITING (8- 24 hours)

- A. Investigative reports
- B. Note-taking
- C. Primary questions - What, when, where, who, how, why
- D. Fundamental content elements
- E. Recommended grammar
- F. POST Learning Activities

XIII. VEHICLE OPERATIONS (2-12 hours)

- A. Defensive Driving Principles
- B. Potential hazards
- C. Freeway driving
- D. Psychological and Physiological factors
- E. Road conditions
- F. Distractions
- G. Operation of the vehicle
- H. Vehicle operation safety

XIV. USE OF FORCE (2-6 hours)

- A. Reasonable force as stated by law
- B. Authority to use force
- C. Force Option
- D. Deadly force
- E. Documentation
- F. Immediate and delayed intervention techniques

XV. UNUSUAL OCCURRENCES (2-8 hours)

- A. Definition of unusual occurrences
- B. Incident Command System (ICS)
- C. Methods for extinguishing each class of fires
- D. Bombs/explosive
- E. Aircraft Crashes
- F. Gas leaks
- G. Earthquakes

XVI. MISSING PERSONS (1-2 hours)

- A. The statutory definition of missing person
- B. Statutory requirements
- C. Preliminary investigation
- D. Custody dispute situations
- E. PC section 14207

XVII. TRAFFIC DIRECTION AND CONTROL (4-8 hours)

- A. Managing traffic effectively

XVIII. TRAFFIC COLLISION INVESTIGATIONS (6-24 hours)

- A. Traffic Collision Scenes
- B. Safety hazards
- C. Traffic Collision Reports
- XIX. CRIME SCENES, EVIDENCE, AND FORENSICS (8- 32 hours)
 - A. Basic criminal investigation procedures
 - B. Preliminary criminal investigation
 - C. Removal of physical evidence
 - D. Chain of Custody Record
 - E. Fingerprints
- XX. LIFETIME FITNESS - (2-16 hours)
 - A. Physical Fitness Program
- XXI. ARREST CONTROL (2-16 hours)
 - A. Principles of arrest and control
 - B. Safety
 - C. Approach to search a person
 - D. Contraband
 - E. Searching a person of the opposite sex
 - F. Control Holds and Takedown techniques
- XXII. FIRST AID AND CPR (Civilian) - (4 -12 hours)
 - A. CPR
 - B. AED
 - C. Personal Protective Equipment
 - D. First Aid
 - E. Infectious Pathogens
- XXIII. CHEMICAL AGENTS (4-8 hours)
 - A. Possession and use of chemical agents
 - B. Methods used to deploy chemical agents
 - C. Decontamination Procedures
 - D. Using gas masks
- XXIV. INFORMATION SYSTEMS (9-21 hours)
 - A. Requirements of the Department of Justice regarding the confirmation of information obtained from the California Law Enforcement Telecommunications System (CLETS) network
 - B. Unlawful access
 - C. Systems and databases available
 - D. Minimum information required for generating an inquiry
 - E. DMV Information System
- XXV. PEOPLE WITH DISABILITIES (6-12 hours)
 - A. Americans with Disabilities Act of 1990
 - B. State and local resources available to people with disabilities
 - C. Developmental disability
 - D. Neurological disorders
 - E. Mental illness
- XXVI. GANG AWARENESS (2-4 hours)
 - A. Indicators of gang involvement
 - B. Gang territory
- XXVII. CRIMES AGAINST THE JUSTICE SYSTEM (2-4 hours)
 - A. Crime elements required to arrest

- B. Crime classification
- XXVII. HAZARDOUS MATERIALS AWARENESS (2-4hours)
 - A. Hazardous materials incidents
 - B. First responder awareness
 - C. Safety
 - D. Types of control zones
 - E. Decontamination
- XXVIII. CULTURAL DIVERSITY/DISCRIMINATION (2-8 hours)
 - A. Define Cultural diversity
 - B. Recognize and respect the complexities of cultural diversity
 - C. Historical and current cultural composition of California
 - D. Stereotyping
 - E. Prejudice
 - F. Discrimination
 - G. Racial profiling
 - H. California Penal Code section 13519.4
 - I. Fourth Amendment
 - J. Fourteenth Amendment
 - K. Communication within a diverse community
 - L. Sexual Harassment
- XXIX. EMERGENCY MANAGEMENT (8-16 hours)
 - A. Definition of terrorism
 - B. Motivations and tactics
 - C. Domestic and international terrorist groups
 - D. Intelligence cycle
 - E. Weapons of Mass Destruction (WMD)
 - F. Officer Safety
 - G. Incident Command System (ICS)
- XXX. ADULT LEARNING THEORY (4-6 hours)
 - A. Types of learning
 - B. Learning Outcomes
 - C. Personal learning styles
 - D. Laws of learning
- XXXI. PROFESSIONAL ORIENTATION (4-6 hours)
 - A. Guidelines and policies of the Course
 - B. Law enforcement profession
 - C. Academy expectations
- XXXII. POST & ACADEMY TESTING (22-40 hours)
 - A. POST WRITTEN EXAMS
 - B. SCENARIO DEMONSTRATION & POST TESTING

METHODS OF INSTRUCTION:

Skills Demonstration, Lecture, POST Written Exams, POST Scenario Training

OUT OF CLASS ASSIGNMENTS:

Required Outside Hours 216

Assignment Description

Outside hours 180-216

Reading POST Learning Domain

Reading Instructor Handouts

Reading Department Use of Force Policy

METHODS OF EVALUATION:

Writing assignments

Evaluation Percent 25

Evaluation Description

Written Investigative Reports

Traffic / collision reports

Skill demonstrations

Evaluation Percent 50

Evaluation Description

Class Performance/s

Field Work

Performance Exams

Objective examinations

Evaluation Percent 25

Evaluation Description

POST Written Exam

POST Skills Exams

REPRESENTATIVE TEXTBOOKS:

POST, Learning Domains, State of California, 2015 other appropriate college level text.

Reading level of text, Grade: 12 Verified by: Doug Achterman

ARTICULATION and CERTIFICATE INFORMATION

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Transferable CSU, effective 201730

UC TRANSFER:

Not Transferable

SUPPLEMENTAL DATA:

Basic Skills: N

Classification: Y

Noncredit Category: Y

Cooperative Education:

Program Status: 2 Stand-alone

Special Class Status: N

CAN:

CAN Sequence:

CSU Crosswalk Course Department:

CSU Crosswalk Course Number:

Prior to College Level: Y

Non Credit Enhanced Funding: N

Funding Agency Code: Y

In-Service: N

Occupational Course: C

Maximum Hours:

Minimum Hours:

Course Control Number: CCC000633964

Sports/Physical Education Course: N

Taxonomy of Program: 210550