

### Course Outline

**COURSE:** GUID 22                      **DIVISION:** 30                      **ALSO LISTED AS:**

**TERM EFFECTIVE:** Spring 2021                      **CURRICULUM APPROVAL DATE:** 12/8/2020

**SHORT TITLE:** FIELD WORK & SERV

**LONG TITLE:** Field Work and Service

<u>Units</u>	<u>Number of Weeks</u>	<u>Type</u>	<u>Contact Hours/Week</u>	<u>Total Contact Hours</u>
.5 OR 1	18	Lecture:	0	0
		Lab:	1.5 OR 3	27 OR 54
		Other:	0	0
		Total:	1.5 OR 3	27 OR 54

#### **COURSE DESCRIPTION:**

Supervised field work within the college and with local agencies. Students serve in useful group activities in leadership roles prescribed for them by faculty or community agencies. A maximum of six units may be completed. This is a pass/no pass course. **REQUIRED:** Learning contracts must be filled out and signed by the student and the supervising instructor.

**PREREQUISITES:**

**COREQUISITES:**

**CREDIT STATUS:** D - Credit - Degree Applicable

**GRADING MODES**

P - Pass/No Pass

**REPEATABILITY:** R - Course may be repeated

Maximum of 6 times, 6 credit hours

**SCHEDULE TYPES:**

03 - Lecture/Laboratory

04 - Laboratory/Studio/Activity

05 - Hybrid

71 - Dist. Ed Internet Simultaneous

73 - Dist. Ed Internet Delayed LAB

90 - Field Experience

**STUDENT LEARNING OUTCOMES:**

By the end of this course, a student should:

1. illustrate leadership skills and civic responsibility by facilitating a service to a diverse student population.

**CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS**

Curriculum Approval Date: 12/8/2020

**DE MODIFICATION ONLY**

Students enrolled in this course will follow the contract developed with the instructor. Service opportunities are designed to serve a diverse student population and content will vary based on the populations being served.

One example of service to be provided includes note-taking services for AEC students. NOTE: Students who are enrolled in this course must be enrolled in the course that they are submitting notes.

1 Hour

CONTENT: Application for Field Work & Service. SPO: The student will complete an Application for Field Work & Service. CONTENT: Review of the contract responsibilities and identify specific learning outcomes.

24-51 Hours

CONTENT: Student will provide service in the area that is designated by the supervisor and contract. Instructor will review weekly progress with the student.

**METHODS OF INSTRUCTION:**

Contract developed for field work or service within a specified topic. Contract to include specific outcomes as determined by the instructor and student.

**METHODS OF EVALUATION:**

Writing assignments

Percent of total grade: 95.00 %

In-class written assignments

Other methods of evaluation

Percent of total grade: 5.00 %

Fieldwork experience

**REPRESENTATIVE TEXTBOOKS:**

Jane Maringer-Cantu. Note-taker Manual. Gavilan College: Accessible Education Center,

This note-taking manual will include fundamentals and guidelines for effective note-taking skills.

**ARTICULATION and CERTIFICATE INFORMATION**

Associate Degree:

CSU GE:

IGETC:

CSU TRANSFER:

Transferable CSU, effective 201370

UC TRANSFER:

Not Transferable

**SUPPLEMENTAL DATA:**

Basic Skills: N

Classification: Y

Noncredit Category: Y

Cooperative Education:

Program Status: 2 Stand-alone

Special Class Status: N

CAN:

CAN Sequence:

CSU Crosswalk Course Department:

CSU Crosswalk Course Number:

Prior to College Level: Y

Non Credit Enhanced Funding: N

Funding Agency Code: Y

In-Service: N

Occupational Course: E

Maximum Hours:

Minimum Hours:

Course Control Number: CCC000301412

Sports/Physical Education Course: N

Taxonomy of Program: 493010