GAVILAN COLLEGE

5055 Santa Teresa Blvd
Gilroy, CA 95023

Course Outline

COURSE: AE 600   DIVISION: 30   ALSO LISTED AS:

TERM EFFECTIVE: Summer 2020   CURRICULUM APPROVAL DATE: 05/12/2020

SHORT TITLE: VOC TRAIN I

LONG TITLE: Vocational Training I

Units	Number of Weeks	Type	Contact Hours/Week	Total Contact Hours
0	18	Lecture: 0	0	
		Lab: 1 TO 30	18 TO 540	
		Other: 0	0	
		Total: 1 TO 30	18 TO 540	

Out of Class Hrs: 00.00
Total Learning Hrs: 18.00 TO 540.00

COURSE DESCRIPTION:

Prevocational skills for adults with impaired cognitive functioning. Entry level work preparation is emphasized. Skills taught include basic work routine orientation, communication skills, job ability assessment, and self-management skills.

PREREQUISITES:

COREQUISITES:

CREDIT STATUS: N - Non Credit

GRADING MODES
        N - Non Credit

REPEATABILITY: R - Course may be repeated
Maximum of 99 times, 100 credit hours

SCHEDULE TYPES:

      04 - Laboratory/Studio/Activity

      04A - Laboratory - LEH 0.65

      05 - Hybrid

      73 - Dist. Ed Internet Delayed LAB

      73A - Dist. Ed Internet LAB-LEH 0.65

STUDENT LEARNING OUTCOMES:

By the end of this course, a student should:

1. Identify appropriate workplace behaviors and vocational skills in a work oriented program.

2. Demonstrate increased skill development in communication and peer-cooperation.

3. Identify and demonstrate the following work routines: schedules, safety, employer-employee relationships, appropriate job behavior and communication needs.

4. Recognize responsibilities and rights as an employee and as an individual.

CONTENT, STUDENT PERFORMANCE OBJECTIVES, OUT-OF-CLASS ASSIGNMENTS

Curriculum Approval Date: 05/12/2020

1-540 Hours   Note: Evaluation will consist of monthly progress review based upon observed behavior and skill development. Evaluation will be reviewed with the student, parents/guardians, and other involved agencies, as appropriate.

Student Performance Objectives: The course is individualized and student performance objectives will vary as determined by the nature and degree of a student's disability. Students will be expected to address goals at a level agreed upon in the Academic Accommodations Plan (AAP).

Instruction to be individualized according to degree of disability. Lab will consist of several activities conducted on an on-going basis, including community based on-the-job instruction; reigning in self management skills, self-advocacy, mobility; and identification of individual levels of vocational development through a variety of settings, community orientation and supervised work experience. Weeks and hours to be adjusted to student's educational contract and Academic Accommodations Plan.

METHODS OF INSTRUCTION:

Instruction will be by discussion and laboratory method involving activity and projects which will simulate actual entry-level employment. Individualized instruction will be emphasized according to the degree of disability.

OUT OF CLASS ASSIGNMENTS:

Students will be evaluated monthly based upon their behavior and skill development in both volunteer and paid work experience.

Evaluation reports will be reviewed monthly with the students, instructors, employers and other involved agencies.

Students are responsible for preparation of entry level skills development, such as resume writing and job interviews.

METHODS OF EVALUATION:

Skill demonstrations

Percent of total grade: 100.00 %

Class performance; Field work; Performance exams

ARTICULATION and CERTIFICATE INFORMATION

        Associate Degree:

        CSU GE:

        IGETC:

        CSU TRANSFER:

            Not Transferable

        UC TRANSFER:

            Not Transferable

SUPPLEMENTAL DATA:

Basic Skills: N

Classification: L

Noncredit Category: E

Cooperative Education:

Program Status: 2 Stand-alone

Special Class Status: S

CAN:

CAN Sequence:

CSU Crosswalk Course Department:

CSU Crosswalk Course Number:

Prior to College Level: Y

Non Credit Enhanced Funding: N

Funding Agency Code: Y

In-Service: N

Occupational Course: E

Maximum Hours:

Minimum Hours:

Course Control Number: CCC000596745

Sports/Physical Education Course: N

Taxonomy of Program: 493012