

# GAVILAN COLLEGE

## Advisory/Prerequisite/Co-requisite Documentation Form

Course Discipline & Number \_\_\_\_\_ Course Title \_\_\_\_\_

Advisory/Prereq/Coreq Disc & Number \_\_\_\_\_ Course Title \_\_\_\_\_

Please check only the type of condition upon enrollment that's applicable, then find the appropriate levels below (Advisory, Prerequisite, Co-requisite) and complete as indicated.

A.  **Advisory** – Perform Level 1 scrutiny only.

B.  **Prerequisite**

1.  Performance class – perform Level 2 scrutiny only.
- Honors class – perform Level 2 scrutiny only.
- Blocks of courses/sections – perform Level 2 scrutiny only.
- Health and Safety – perform Level 3 scrutiny only, OR level 4 or 5 scrutiny only.
- Other state/district requirements – perform Level 4 scrutiny only.
- Sequential courses - perform Level 1 scrutiny.
- 2..  Communication/computation prerequisite across disciplines – perform Level 1 and Level 5 scrutiny; if Level 5 scrutiny is not possible, perform Level 6 scrutiny.
3.  Recency prerequisite – perform Level 1 and Level 5 scrutiny; if Level 5 scrutiny is not possible, requires Level 6 scrutiny.
4.  All other prerequisites – perform Level 1 and Level 5 scrutiny.

C.  **Co-requisite**

1.  One way (e.g., lecture required for lab) Perform level 1 scrutiny only.
2.  All others – perform Level 1 and Level 5 scrutiny.

### Level 1 scrutiny: content review (attached sheets as needed)

Advisory/Prereq/Co-req Course Concepts, skills, kinds of knowledge	Designated Course Explanation of relevance to course

### Level 2 scrutiny – limitations on enrollment only

Describe and justify the limitation on enrollment. If this course meets a degree or certificate requirement, list other degree or certificate classes that a student may take to satisfy the same requirement. Note: Honors classes used to restrict enrollment must be enacted under Board Policy at the recommendation of the Academic Senate.

### Level 3 scrutiny – Health and Safety prerequisites only.

List, attached, all skills, concepts, and information without which students would create hazards to themselves or to others. Note: this Level is used when the lack of a body of knowledge or skills might endanger safety. This is not to be used for communication/computation skills.

**Level 4 scrutiny – prerequisite required by statute or regulation.**

State exact statute or regulation, and tell how the prerequisite fulfills it.

**Level 5 scrutiny – transfer college requirements**

The following three UC and/or CSU campuses have an equivalent course with the same co-requisite or prerequisite. Catalog pages clearly verifying these are attached.

	UC/CSU campus	Catalog year	Equivalent Course	Equiv. Prereq/Coreq
1.				
2.				
3.				

**Level 6 scrutiny – consequential validation or other statistical validation**

Communication or computation across disciplines. Requires that data be gathered and analyzed according to sound research practices. Research methodology should be attached to this form.

Recency. Requires that data be gathered and analyzed according to sound research practices. Research methodology should be attached to this form.

**Approvals:**

Faculty member responsible for preparing this form \_\_\_\_\_ Date \_\_\_\_\_

Dept. Chair Approval \_\_\_\_\_ Date \_\_\_\_\_

Division Dean Approval \_\_\_\_\_ Date \_\_\_\_\_

Curriculum Chair Approval \_\_\_\_\_ Date \_\_\_\_\_

VP of Instruction Approval \_\_\_\_\_ Date \_\_\_\_\_

President \_\_\_\_\_ Date \_\_\_\_\_