

## Administration of Justice

A.S.-T DEGREE: 60 units



Associate Degree  
for Transfer™

### DESCRIPTION

Upon completion of this degree, students will be prepared to pursue a BA/BS in Criminal Justice. Administration of Justice is the study of the causes, consequences and control of crime. The program leading to the Associate in Science in Administration of Justice for Transfer is designed to acquaint pre-service and in-service students with the principles and practices of criminal justice systems in America. Although the program's curriculum allows for the development of depth in one of the subject's substantive subsystems (i.e. law enforcement, juvenile, courts or corrections), our objective is to familiarize students with activities in all the above areas. The program is both academic and professional in that it is an interdisciplinary attempt to relate intellectual issues and practitioner perspectives to the challenge of crime in a free society. Consequently, the program provides preparation for employment with a related agency and/or transfer to a college or university. Students will be prepared to work in a variety of fields, including: public law enforcement agencies such as municipal police, probation officers, county deputy sheriffs, correctional offices, game wardens, state parks, and private security. Those completing the AS-T in Administration of Justice degree will be able to transfer to the California State University system and be prepared to study in the following areas: Administration of Justice, Law Enforcement, Correctional Administration, Social Science, and Pre-Law.

### PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students will be able to:

- ▶ Reflect critically on developments in criminal justice policy and the relationship of these policies to the wider political and social environment.
- ▶ Compare and evaluate diverse and competing arguments and analysis in disciplinary (justice system) and interdisciplinary contexts.
- ▶ Demonstrate knowledge of the history, structure, and processes of law enforcement, the judicial system, correctional system, and the juvenile justice system.
- ▶ Define and utilize key terms, concepts, and theories in the criminal justice system.
- ▶ Interpret, assess and compare competing types of evidence and data.
- ▶ Effectively communicate orally and in writing the results of their analysis and conclusions.

### PROGRAM REQUIREMENTS (18 UNITS)

#### LIST A: REQUIRED COURSES (6 UNITS):

AJ10	Introduction to the Administration of Justice	3
AJ14	Criminal Law	3

#### LIST B: CHOOSE TWO (6 UNITS):

AJ12	Criminal Procedures	3
AJ16	Introduction to Evidence	3
AJ18	Community Relations and the Justice System	3
AJ19	Introduction to Investigation	3
AJ20	Juvenile Law and Procedure	3

#### LIST C: CHOOSE TWO (6 UNITS):

SOC1A	Introduction to Sociology	3
PSYC10	Introduction to Psychology	3
MATHS	Introduction to Statistics	3

### ASSOCIATE DEGREE FOR TRANSFER REQUIREMENTS:

- ▶ Completion of 60 semester units that are eligible for transfer to the California State University, including both of the following:
  1. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.
  2. A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.
- ▶ Obtainment of a minimum grade point average of 2.0.

Title 5 section 55063(a) also require that students must earn a "C" or better in all courses required for the major or area of emphasis, or a "P" if the course was taken on a 'pass-no-pass' basis.

### UNITS REQUIRED FOR THE MAJOR: 18

### GENERAL EDUCATION REQUIREMENTS:

CSUGE:39; IGETC:37

### ELECTIVES AS NEEDED TO GET TO 60 UNITS

## Administration of Justice Emphasis

*Associate in Arts Degree: 60 units*

### PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students will be able to:

- ▶ Students will demonstrate an understanding of the history, structure, and processes of law enforcement, the judicial system, correctional system and the juvenile justice system.
- ▶ They will reflect critically on developments in criminal justice policy and the relationship of these policies to the wider political and social environment. Students will demonstrate an ability to effectively communicate orally and in writing the results of their analysis and understanding.

### PROGRAM REQUIREMENTS: (18 UNITS)

Choose any combination of courses for a minimum of 18 units:

AJ10	Introduction to the Administration of Justice . . . . .	3
AJ12	Criminal Procedures . . . . .	3
AJ14	Criminal Law . . . . .	3
AJ16	Introduction to Evidence. . . . .	3
AJ18	Community Relations and the Justice System . . . . .	3
AJ19	Introduction to Investigation . . . . .	3
AJ20	Juvenile Law and Procedure . . . . .	3
AJ21	Narcotics and Drug Abuse. . . . .	3
AJ32	Crime and Delinquency . . . . .	3
AJ173	Fundamentals of Probation and Parole . . . . .	3
AJ176	Criminal Street Gangs . . . . .	3
CMUN6 or	Introduction to Conflict Resolution . . . . .	3
POLS6 or	Introduction to Conflict Resolution . . . . .	3
PSYC6	Introduction to Conflict Resolution . . . . .	3

### GENERAL EDUCATION REQUIREMENTS:

A student may complete the Gavilan College A.A./A.S. general education, the CSU-GE Breadth or the IGETC pattern, plus sufficient electives to meet a 60 unit total. NOTE: A course may be used to satisfy both general education and major courses. See "Double Counting Rule."

## Administration of Justice Law Enforcement, Option 1

*Associate in Arts Degree: 60 units*

*Certificate of Achievement: 21 units*

### DESCRIPTION

The law enforcement program provides a course of study to prepare students for employment in private security and public law enforcement agencies, including: state parks, municipal police, game wardens, probation officers, county deputy sheriffs, county and state correctional officers and the federal government. The associate degree program will prepare students for transfer to UC and CSU bachelors programs (if the IGETC or CSU GE pattern is chosen.) The certificate program is an option for students whose employment objectives are with agencies who require less than an A.A. degree.

### PROGRAM REQUIREMENTS: (15 UNITS)

AJ10	Introduction to the Administration of Justice . . . . .	3
AJ12	Criminal Procedures . . . . .	3
AJ14	Criminal Law . . . . .	3
AJ16	Introduction to Evidence. . . . .	3
AJ18	Community Relations and the Justice System . . . . .	3

### CHOOSE 2 COURSES (6 UNITS)

AJ5	Introduction to Modern International Terrorism . . . . .	3
AJ19	Introduction to Investigation . . . . .	3
AJ20	Juvenile Law and Procedure . . . . .	3
AJ21	Narcotics and Drug Abuse. . . . .	3
AJ32	Crime and Delinquency . . . . .	3
AJ173	Fundamentals of Probation and Parole . . . . .	3
AJ176	Criminal Street Gangs. . . . .	3
AJ184	Computer Forensics . . . . .	3

### FOR ASSOCIATE DEGREE, COMPLETE GENERAL EDUCATION REQUIREMENTS: (35 - 39)

A student may complete the Gavilan College A.A./A.S. general education, the CSU-GE Breadth or the IGETC pattern, plus sufficient electives to meet a 60 unit total. See a counselor for details.

**NOTE:** A course may be used to satisfy both general education and major requirements. See "Double Counting Rule".

## Administration of Justice Law Enforcement, Option 2

*Associate in Arts Degree: 60 units*

*Certificate of Achievement: 21-27 units*

### DESCRIPTION

The law enforcement program provides a course of study to prepare students for employment in private and public law enforcement agencies. For specific police academy information and scheduling, (JLE 100, JLE 142, JLE 143, JLE 144) contact the South Bay Regional Public Safety Training Consortium. For specific police academy information and scheduling, (AJ100A) contact the Santa Clara County Office of the Sheriff. Four-year colleges may differ in their major preparation requirements for transfer. Consult a counselor regarding transfer requirements.

### PROGRAM LEARNING OUTCOMES

Upon successful completion of this program, students will be able to:

- ▶ Define and utilize key terms, concepts, and theories in the criminal justice system.
- ▶ Reflect critically on developments in criminal justice policy and the relationship of these policies to the wider political and social environment.
- ▶ Compare and evaluate diverse and competing arguments and analysis in disciplinary (justice system) and interdisciplinary contexts.
- ▶ Interpret, assess and compare competing types of evidence and data.
- ▶ Effectively communicate orally and in writing the results of their analysis and conclusions.

### PROGRAM REQUIREMENTS:

#### CORE COURSES: (21 - 27 UNITS)

JLE100 or	Basic Police Academy . . . . .	22-27
AJ100A or	Basic Police Academy . . . . .	21-24
JLE142 and	Basic Police Academy Modular Level III . . . . .	4
JLE143 and	Basic Police Academy Modular, Level II . . . . .	7.5
JLE144	Basic Police Academy Modular, Level I . . . . .	13

For the Associate in Arts degree, complete the Certificate requirements, PLUS:

#### ELECTIVES: SELECT 6 UNITS

AJ5	Introduction to Modern International Terrorism . . . . .	3
AJ19	Introduction to Investigation . . . . .	3
AJ20	Juvenile Law and Procedure . . . . .	3
AJ21	Narcotics and Drug Abuse . . . . .	3
AJ32	Crime and Delinquency . . . . .	3
AJ173	Fundamentals of Probation and Parole . . . . .	3
AJ176	Criminal Street Gangs . . . . .	3
AJ184	Computer Forensics . . . . .	3

#### FOR CERTIFICATE, COMPLETE CORE COURSES ONLY

#### FOR ASSOCIATE DEGREE, COMPLETE CORE COURSES (21-27), ELECTIVES (6), AND GENERAL EDUCATION REQUIREMENTS:

(35 - 39)

A student may complete the Gavilan College A.A./A.S. general education, the CSU-GE Breadth or the IGETC pattern, plus sufficient electives to meet a 60 unit total. See a counselor for details.

**NOTE:** A course may be used to satisfy both general education and major requirements. See "Double Counting Rule".





## SOUTH BAY REGIONAL PUBLIC SAFETY TRAINING CONSORTIUM (THE ACADEMY)

As a member of the South Bay Regional Public Safety Training Consortium, Gavilan College offers courses for students who are interested in Correctional Officer, Law Enforcement, Reserve Police Officer, Dispatcher, Fire Technology, Probation Officer, or Juvenile Hall Counselor careers. The consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of the regular schedule of college classes.

The application and registration process is completed at the South Bay Regional Public Safety Training Consortium Center located near the Evergreen Valley College campus. Although open to the public, the majority of these courses are intended to serve individuals who are currently employed. If you have questions about these courses, or if you would like information about a career in any of these programs, please call (408) 270-6458 or visit the webpage at [www.theacademy.ca.gov](http://www.theacademy.ca.gov).



### Careers in

Law Enforcement • Fire Technology

Probation Officer • Dispatcher

Corrections Officer • Juvenile Hall Counselor

Gavilan College is a member of the South Bay Regional Public Safety Training consortium. This consortium is funded by all colleges regionally to provide vocational specific training which may require special facilities, special training conditions or is presented outside of the schedules of regular college classes. For more information call 408-270-6458.