

## Gavilan College 5055 Santa Teresa Blvd Gilroy, CA 95020

## **Petition for Exceptions to Registration Policies**

(Late Add/Late Drop)

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temester/Year:   Spring 20   Summer 20   Fall 20  theck if you are:    Receiving Veterans' Benefits*   Receiving Financial Aid*   Are an F1 Student*    Some petitions will be denied in compliance with federal or other regulations related to enrollment status, funding or benefits receipt student's Signature:   Date:	Last Name First Name	
Check if you are:  Receiving Veterans' Benefits* Receiving Financial Aid* Are an F1 Student*  Some petitions will be denied in compliance with federal or other regulations related to enrollment status, funding or benefits receipt student's Signature:  Incomplete petitions will be denied.  Please write clearly and concisely.  Late add and late drop requests require the approval of the Vice President of Student Services or Director of Admissions and Records.  INSTRUCTOR VERIFICATION (LATE ADD/LATE DROP ONLY)  TO BE COMPLETED BY INSTRUCTOR  FOR LATE ADD: Date FIRST attended class:  CRN:  Instructor's Comments:  Instructor's Signature:  Date:  TO BE COMPLETED BY STUDENT  Student's Comments:  OFFICE USE ONLY  (For late add, late drop and time conflict only)  Approved Denied Other Remarks:	Email:	Phone # ()
Check if you are:  Receiving Veterans' Benefits* Receiving Financial Aid* Are an F1 Student*  Some petitions will be denied in compliance with federal or other regulations related to enrollment status, funding or benefits receipt student's Signature:  Incomplete petitions will be denied.  Please write clearly and concisely.  Late add and late drop requests require the approval of the Vice President of Student Services or Director of Admissions and Records.  INSTRUCTOR VERIFICATION (LATE ADD/LATE DROP ONLY)  TO BE COMPLETED BY INSTRUCTOR  FOR LATE ADD: Date FIRST attended class:  CRN:  Instructor's Comments:  Instructor's Signature:  Date:  TO BE COMPLETED BY STUDENT  Student's Comments:  OFFICE USE ONLY  (For late add, late drop and time conflict only)  Approved Denied Other Remarks:		
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**Some petitions will be denied in compliance with federal or other regulations related to enrollment status, funding or benefits receipt student's Signature:    Date:	check if you are.	
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	vice Pres Stu Svcs <b>or</b> Dir. of A&R Signature:	Date: