

**GAVILAN JOINT COMMUNITY COLLEGE DISTRICT
BUDGET COMMITTEE
COMMITTEE TO THE BOARD OF TRUSTEES**

Wednesday, August 30, 2017

6:00 p.m. – 7:00 p.m.

Room: Gavilan North/South Lounge

Minutes

Committee Members: Kent Child (Chair), Jonathan Brusco, Mark Dover, and Daniel Chavez

Resources: Dr. Kathleen Rose, Fred Harris, and Wade Ellis

Other Attendees: Eric Ramones and Debbie Britt-Petty (recorder)

1. Call Meeting to Order at 6:01 p.m.: The meeting was called to order by Kent Child at 6:01 p.m.
2. Comments from the Public: No comments.
3. Discussion on 2017-2018 Adopted Budget: Wade Ellis reviewed the 2017-2018 Adopted Budget handout. - Some highlights that he noted in the handout were:
 - A longevity increase was just negotiated by CSEA.
 - Budget for a bond consultant and bond survey was just added.
 - Senate travel increase was just added.
 - The Business Office and Human Resources move to the MP Building had an additional cost.
 - Funds were added for Ellucian/Banner training of staff.
 - There was an unexpected increase in utilities at Coyote Valley. The air conditioning and heating were not balanced due to people opening doors, etc. Mark Dover asked if solar is an option there. Fred Harris stated that solar is a 30-year investment, so we are looking into it, but we need to have a better idea regarding future plans.
 - We will be disposing of all records designated for destruction now that they have been stored electronically per Board Policy, which will free up a lot of physical storage space.
 - A deposit is necessary to set up an endowment for managing the mitigation site.
 - We will be replacing the air conditioning in the server room at the Morgan Hill site as this is not covered by the lease.
 - We need new vehicles and golf carts as our current vehicles are well beyond their useful life. The Foundation is working on a possible deal for one or two trucks. Jonathan Brusco suggested leasing electric vehicles, and added how nice it would be to have Gavilan's logo on our vehicles driving around as part of the community.
 - Health insurance benefit savings have been built into the budget.
 - Salary savings have been built into the budget (increases started in August instead of earlier, and faculty is still negotiating).

Wade Ellis reviewed the "Red List" additional budget items handout. He also explained that the Santa Clara County Superintendent of Education has requested that we become fiscally independent of the County instead of being fiscally accountable. The pros to becoming fiscally independent are that we will receive apportionment and property taxes directly and immediately. The cons are that we will have to take out an unemployment contract, and -the Payroll Department will have to handle PERS and STRS reports directly. We expect to become fiscally independent on July 1, 2018.

Dr. Kathleen Rose asked about the Guided Pathways budget. Wade stated that those district allocations have not been determined or provided by the Chancellor's Office yet, but it will go into the budget when made available.

Kent Child asked about enrollment. Dr. Kathleen Rose stated that it is mostly flat, but slightly up. We are looking at an expanded schedule for the rest of the Academic Year including Spring 2018 with early and late starts, a Winter Intercession, and Saturday classes.

Kent Child commended Wade Ellis and his team on a very thorough and transparent report.

Wade Ellis reported that the budget will be available for public viewing - on September 5, 2017.

4. Adjournment: The Committee was adjourned at 6:47 p.m.