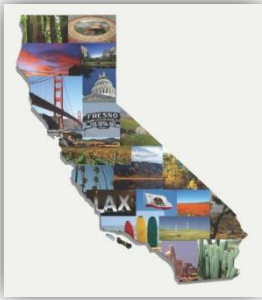


*Bay Area CCD Employment Relations Consortium Summit Series:*

**BUILDING INTERDISCIPLINARY TEAMS FOR EFFECTIVE LEGAL COMPLIANCE**

**Personnel Management**



The Bay Area CCD Employment Relations Consortium is continuing with the summit-style training series. These trainings recognize and facilitate the interdisciplinary collaboration necessary to implement today's complex legal obligations. In this full-day summit, we will provide material and concepts for a broad audience including supervisors, managers, and administrators, whether new or veteran. The presenter will provide the applicable legal principles, and then facilitate a discussion amongst the participants to analyze these challenging management issues.

This Summit will be led by Kristin D. Lindgren and will address the following topics:

- Effective techniques for preparing employee evaluations;
- Valuable methods for implementation of the employee discipline process;
- Exercising management rights to direct and supervise employees;
- Union and employee representation rights;
- Common Education Code sections and Title 5 regulations that impact supervision, including provisions regarding:
  - Work schedules and overtime;
  - Leaves;
  - Hiring; and
  - Complaints and investigations.

The day will include a range of opportunities for small group discussions, sharing information, and application through interactive and practical scenarios.

*LCW is an approved provider for Minimum Continuing Legal Education (MCLE) Credit. Attorneys attending this course will receive 5.5 hours of MCLE credit. An MCLE sign-in sheet and certificate will be available at the summit.*

**DATE: Friday, November 15, 2019**

**TIME: 8:30 AM – 2:30 PM; Lunch will be provided.**

**LOCATION: College of Marin, Kentfield Campus  
Academic Center, Room AC 255  
835 College Avenue  
Kentfield, CA 94904**

**ROOM/PARKING: Academic Center, Room AC 255; Daily Parking Permits available in yellow parking permit dispensers for \$4.**

*Please register directly through your district's HR Department.*