



## **Faculty Liaison Position – Emphasis in SLO/PLO and Instructional Improvement**

In accordance with GCFA contract sections 25.1 and 25.2; the District in collaboration with GCFA announces the alternative faculty assignment described below for the 2019-2020 academic year. This assignment is open to all Gavilan faculty. Full-time faculty hired will have 20% reassigned time. Part-time faculty hired working 9.5 units or less will receive the equivalent pay of 20% or a three unit course load which is approximately \$3,308.79 - \$5,047.68 per academic semester. The supervising administrator for this position is the Vice President of Academic Affairs, Denée Pescarmona. To be considered, a written letter of interest must be submitted to Michaela Gonzalez, Human Resources Technician, by **5:00pm Friday, April 19, 2019**

### **Duties and Responsibilities**

#### SLO/PLO Liaison:

- Serve as the chairperson for the Academic Senate SLO subcommittee. In this capacity provide input on meeting agenda and reports to the Academic Senate as needed on the work of the subcommittee.
- Familiarizing faculty with SLO and PLO requirements and academic expectations; publicize short and long term reporting cycles importance in documenting continuous instructional improvement on campus.
- Updating the database regarding SLO/PLO outcomes and assessment.
- Training faculty on specific SLO/PLO assessments and implementation.
- Following up to encourage faculty to complete SLO/PLOs and map to ILOs.
- Collecting and reporting input by faculty into the SLO/PLO process.
- Keeping records on completion and follow up with the Vice President of Academic Affairs on regular basis.
- Engaging in the mapping and authentic assessment of general education SLOs.
- Identifying competency levels and measurable student learning outcomes for courses, certificates, and programs, including general and vocational education.
- Structuring and documenting dialogue about SLO and PLO at the department and college level.
- Assisting faculty in defining effective criteria for evaluating performance levels of students.
- Working with faculty to clarify outcome statements that clearly define learning expectations.
- Assessing the effectiveness of the current SLO and PLO process and recommend instructional improvements.
- Communicating matters of quality assurance to appropriate constituencies (i.e. reporting and assessment: document the impact to instructional improvement; create annual reports).
- Taking a leadership role in instructional improvement efforts as connected to district initiatives such as Guided Pathways.
- Structuring and documenting dialog about instructional improvement efforts.
- Strengthening the role of assessment data within the program planning process.
- Work collaboratively with the Curriculum Committee Chair.



*Office of the Vice President of Academic Affairs*

- Work collaboratively with Guided Pathways Task Force.
  - Schedule monthly meetings with the Vice President of Academic Affairs.
  - Other duties as assigned.
1. ***Prepare a letter addressed to Denee Pescarmona, Vice President of Academic Affairs, which includes a brief personal statement indicating how your experience and education best qualifies you for this assignment and a description of any additional education you have acquired since being employed at the college.***
  2. ***Deliver, fax or e-mail the above item to Michaela Gonzalez, Human Resources Technician, 5055 Santa Teresa Blvd, Gilroy, CA 95020. Contact Dr. Eric Ramones, Vice President, Human Resources and Labor Relations at (408)848-4753 if you have questions. Your letter must be submitted no later than 5:00pm. Friday. April 19, 2019***

#### **NON-DISCRIMINATION**

Gavilan College is an equal opportunity/affirmative action/Title IX/Employer of Disabled, committed to hiring a diverse staff. All qualified individuals regardless of race, color, religion, sex, national origin, age, disability, military status, sexual orientation, or marital status are encouraged to apply. If you have a verifiable disability, and require accommodation to complete an application please contact the Human Resources Office at (408)848-4753.