



GAVILAN COLLEGE
Academic Senate Meeting
February 18, 2020
Minutes

I. Opening Items

A. Opening/Call to Order

Meeting was called to order at 2:32p

B. Roll Call

N.Dequin, C.Mantia, P.Howell, N.Park, D.Klein, S.Sandler, R.Northon, C.Marquez,
J.Marninger, A.Delunas, E.Trevathan, S.Dharia, R.Overson, K.England, B.Stone

Ex Officio/Guests

Dr. K.Rose, E.Ramones, V.Parkati, J.Nari, S.LaRose, W.Ellis, R.Brown, C.Cisneros,
E.Cervantes

ASGC

A.Romero – VP Athletics

C. Approval of Agenda

Nikki requested a change to the agenda – requested tabling of Action item 7.A Learning Assistance Resolution

Motion to approve with changes:

M/SC: Mantia/Delunas

Unanimous

Motion passes

II. Consent Agenda

A. Approval of 2/4/2020 Academic Senate meeting minutes

M/SC: Sandler/Delunas

Unanimous

Motion passes

B. Approval of 1/27/2019 Curriculum Committee Meeting Minutes from

M/SC: Delunas/Maringer

C. Approval of 12/4/2019 Faculty Professional Learning meeting minutes

III. Public Commentary

NA

IV. Reports

A. Standing Reports

1. ASGC

Aileen announced the 3/17 Event for Student Voices

2. College President
Spoke to and reminded all of the importance to register to vote.
Announced importance of current census.
Informed all of M Renzi's injury will be out approximately 6 weeks
3. VP Academic Affairs/Student Services
Denee spoke on behalf of Michael Renzi addressing the anomaly of the late registration surge.
Denee lauded the Counseling Dept. for the herculean task of seeing 300+ students in less than 2-week period.
4. Senators
Jane informed all the Academic Staffing Committee finalized its bylaws and a timeline. This will be a future Academic Senate agenda.
Celia announced that the Faculty of the Year award Survey will go out next week.
5. Senate President
 - Nikki welcomed Rebecca Northon to Academic Senate;
 - Congratulated Cherise for having been nominate Faculty of the Month for February;
 - Program Review team will be here for final visit Friday. Nikki met with Leah Denise and Denee. Denise will speak to Senate regarding tenure review at next Academic Senate meeting.
 - Also looking at flex;
 - Leah will also present her work to Faculty Development;
 - Nikki informed all that Bea Lawn has stepped away from the Health & Safety Committee. A replacement is requested. (H&S meets on third Wednesday of each month from 3:30p to 4:30p) Jane suggested Eric Lopez as a possible representative.
 - Ozzy Zamora and Eric Medina are Representatives.
 - President's Council Michael and Denee will be speaking to a Budget presentation;
 - There are new sub-committees which are part of President's Council: Evaluation of Participatory Governance, Accreditation Review and PIPR/RAP. Representation on the Accreditation sub-committee is needed.
6. Senate VPAA
Debbie spoke to two faculty bills and requested support (methods of support include contacting local reps and participating at the FAC AFP conference on March 8th and 9th)
 - ✓ AB897 (Medina) raises PT workload from 67% to 87% and spoke to the reasons why this bill would be a plus;
 - ✓ SB 777 (Rubio) progress toward 75-25% FT:PT ratio teaching and spoke to the inequity between ration of FT and PT faculty.
7. Senate VPSS
No Report

8. GCFA President

Rob informed all that negotiation have begun.
Representative Counsel meeting is this Thursday
E-Board will meet this Friday and are working on newsletter
Rob stated there would be a “membership push” toward end of month.

B. Academic Senate Standing Committees

NA

V. Information

A. Wait-list - Denee Pescarmona

Denee spoke to the introduction of using wait lists as a tool for enrollment management.

Will be piloting wait lists for in demand classes this summer hoping to go campus wide in Fall 2020

Spoke to the mechanism of wait list – cap of up to 20 – indicating that with this high number, the college might consider a new section of class.

Students may only be on 1 wait list per course (unlimited per semester)

Denee also spoke to the importance of students checking their Gav email as this is the official communication method to students and will be the method used to contact student on wait lists.

B. Upcoming Guided Pathways Training Opportunities

Vania spoke to and quickly introduced the new Guided Pathways webpage with lists current trainings available.

Vania asked if Academic Senate would like her to present the new page or if she should forward information to Nikki. Senate requested the latter.

Jane noted a webinar for serving special students would be taking place at that 4p to 5p if anyone would like to join her.

C. Health & Safety

Rebecca spoke on behalf of Mike Renzi stating training would be taking place in March.

There will be a combined meeting tomorrow with the Graduation committee.

On 3/13 an evacuation drill and training event will be taking place.

Rebecca stated that the Health & Safety Committee is absolutely concerned with an active shooter scenario. She noted the timeline for new doors stating that H&S are working on temporary solution - a method to lock doors using magnetic strips New doors – which is the ultimate goal - is determined by Measure X

Other topics:

- ✓ Phone Policy (cell phones in the classroom): a possible solution is log into their email to receive GavAlert;

✓ ID Cards: This is currently in process as are posters for emergency procedures.

D. Budget Update

Denee and Wade spoke to the presentation to be discussed to the Board of Trustees tonight.

All were informed that the funding formula does NOT work for Gavilan.

Need to have system analysis of what is working and what isn't.

Gavilan is still in a "Hold Harmless" position.

A projected recession is expected.

Denee stated that she spoke at the Chancellor's office indicating that Gavilan is treated as though we are a basic aid college. We are not.

Wade noted the apportionment that Gavilan receives \$22,000/month and ERAF funding

Gavilan would be better off receiving FTES

With our current funding, planning for expenditures is difficult.

Wade and Denee reviewed sections from the presentation.

Denee stated that the District's structural deficit - \$1.775 MM - is a conversation needed to be had by all focusing on what do we need to do. There is no simple solution.

Wade indicated the Burdens and Benefits as a major contributor to the deficit – specifically, workman's compensation at \$1.4 MM

Wade noted that in regard to the cost efficiency Task Force, suggestions are 1-year projected items. Efficiencies need to be for longer term.

please reach out to Denee to so she can address your department as this issue a collaborative issue.

It was asked if the College should put together another efficiency task force?

Wade stated there's basically no time.

How much of the budget is spent on administration was also asked.

Wade noted that over the last 3 years, the administration budget has decreased, noting some administrative salaries are covered under categorical funds.

A question was asked regarding the District's operating budget, specifically if it as still \$33MM.

Wade stated the District's operating budget is closer to \$35MM with a "hold harmless".

Regarding the visit to the Chancellors office Debbie asked if they where going to offer assistance.

Denee and Wade informed all that a letter was received from the Chancellor's Office – hopefully they will help with ERAF.

They are aware how much is spent on software and are looking for ways to offset.

VI. Discussion

A. Student Learning Symposium Recap

Nikki, Scott Jane, Nick, Kim and a few others attended the Student Learning Symposium on Monday.

Documents from the Symposium were distributed.

Scott spoke to the 4th pillar of Guided Pathways – symposium addressed how many conversations are taking place on individual's' campuses?

An emphasis was placed on ensuring learning is occurring.

With the PPT, Scott provided all with a re-cap of the symposium.

A key concept Scott addressed was resources and their use: what's the point of having an available resource if it isn't used.

Scott spoke to the ILOs, noting schools with ILOs on banners on walkways. An example was College of the Sequoias which also hosts "Dialog Days".

Nick spoke to cross/college learning (communicating with other faculty from other schools) asking what deliver method has worked for them

Kim spoke to the sessions she attended including a session from Barstow CCC discussing re-working Course Learning Outcomes and managing change and tough personnel in a faculty learning community, and steps for change.

Next steps:

- ✓ Create meaningful assessment committee by-laws
- ✓ Need volunteers for by-laws task force (Scott and Jane volunteered)
- ✓ Develop campus equity and/or why statement
- ✓ Consider a Faculty Professional Learning Dialogue Day?
- ✓ Hold "Good Teaching Practice" brown bags sessions
- ✓ Culture transformation

B. California Guided Pathways 2020-2022 Project

Vania informed all that participating in the project would provide Gavilan the opportunity to be part of a cohort.

Gavilan is currently in Phase 2 of its Guided Pathways implementation. This project would require six (6) two-day of training institutes.

Looking for 6 participants.

In reviewing the requirements, it was noted the necessity to start the process – if approved – would need be right away.

- ✓ Application Due 3/6
- ✓ By 3/25 colleges will be notified if they have been chosen to advance to the interview process
- ✓ Interviews will be held 3/30 thru 4/10
- ✓ By 4/17 colleges will know if they have been selected.

- ✓ On 7/5 colleges will receive their final participation agreements
- ✓ 7/31 signed college participation agreements are due.

Would get started in Fall 2020.

Motion to extend meeting 5 minutes:

M/SC: Mantia/Delunas

Unanimous

Motion passes

This is a commitment.

Vania asked do we have the time and resources to take this on.

Sydney addressed all by stating there are pluses and deltas.

Celia stated that there would be a significant benefit to the college.

Motion to extend meeting 5 minutes:

M/SC: Mantia/England

Unanimous

Motion passes

Senate discussed the cost of entering in the California Guided Pathways Project.

Denee noted that Equity is integrated work – this is Pillar 4. She also suggested Vania ask if the Senate is willing to support/apply for this project.

Nikki asked if there should be a vote:

Denee stated that it would be an informal discussion.

Andrew asked for more information.

An outline of the application will be prepared and provided to senate so that, if approved, (vote at next meeting) the application can be submitted ASAP.

VII. Closing Items

VIII. Adjournment

Motion: England

4:45p