

Gavilan College
Part-Time Faculty Orientation
August 19, 2020
5:00pm-8:00pm

5:00-6:00	Faculty Association of CA Community Colleges (FACCC) Gavilan College Faculty Association (GCFA)	Debbie Klein Robb Overson, Jessica Gatewood
6:00-6:05	Welcome to Gavilan College	Denee Pescarmona Bradley Stone
6:05-6:20	Accessible Education Center Behavior Intervention Team <i>Overview</i>	Jane Maringer Stephen Gaitan
6:20-6:35	Admissions & Records <i>Overview</i>	Candice Whitney
6:35-6:45	Break	
6:45-7:05	Relationship Building <i>Guiding Questions</i>	Scott Sandler, Nicholas Park
7:05-7:25	Preparing for the First Day <i>Creating a Warm Syllabus</i> and <i>How to Welcome Students</i>	Scott Sandler, Nicholas Park
7:25-7:55	Zoom/Canvas Basics <i>Communication Plan Online</i>	Sabrina Lawrence, Peter Howell
7:55-8:00	Wrap-up <i>(Stay and Chat)</i>	Scott Sandler

<https://cccconfer.zoom.us/j/98699206209?pwd=cGNhREhldnRQY1VHOTVDcVhjbU1PUT09>

Password: 582048

Or iPhone one-tap (US Toll): +16699006833,98699206209#

Or Telephone: Dial: +1 669 900 6833 (US Toll)

Meeting ID: 986 9920 6209

Relationship Building – Guiding Questions:

1. *What are you most looking forward to for the start of the semester?*
2. *What are you most apprehensive about for the start of the semester?*
3. *What are some things that might best support you (best practices for teaching)? General questions you might have.*