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## CITIZENS' OVERSIGHT COMMITTEE ■ MEASURE E BOND

### Purposes:

- To inform the public about the expenditure of bond revenues
- To review and report on the proper expenditure of taxpayers money for school construction; and
- To advise the public as to the Gavilan Joint Community College District's compliance with the Proposition 39 requirements as contained in the California Constitution.

### Activities:

- Receive and review copies of the annual, independent performance audit
- Receive and review copies of the annual, independent financial audit
- Inspect school facilities and grounds to ensure that bond revenues are expended properly
- Receive and review copies of any deferred maintenance proposals or plans developed by the Gavilan Joint Community College District
- Review efforts by the Gavilan Joint Community College District to maximize bond revenues by implementing cost-saving measures

### Members:

The committee shall consist of at least seven (7) members to serve for a term of two (2) years and not for more than two (2) consecutive terms. Members shall serve without compensation.

The committee shall be comprised of at least:

- One member active in a business organization representing the business community located within the district.
- One member active in a senior citizens' organization.
- One member active in a bona fide taxpayers' organization.
- One member a student both currently enrolled in the Gavilan Joint Community College District and active in a campus group. The student may serve up to six (6) months after his or her graduation.
- One member active in the support and organization of a district.

No employee, official, vendor, contractor, or consultant of Gavilan Joint Community College District shall be appointed to the committee.

**Assistance:**

The Gavilan Joint Community College District shall provide the committee with any necessary technical or administrative assistance, as well as other resources, to publicize its' conclusions.

**Public Meetings:**

Meetings shall be open to the public and notice provided in accordance with the provisions of open meetings laws.

**Reports:**

At least once per year the committee shall issue a report on the result of its activities. Minutes from its proceedings, all documents received, and reports issued are a matter of public record and shall be made available on an internet website maintained by the District.

**APPLICATION FOR APPOINTMENT  
TO THE CITIZENS' OVERSIGHT COMMITTEE**

**GENERAL INFORMATION:**

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City and ZIP Code: \_\_\_\_\_

Telephone # (home): \_\_\_\_\_ (work) \_\_\_\_\_

Email Address: \_\_\_\_\_

Best time to reach you: \_\_\_\_\_

**EMPLOYMENT INFORMATION:**

Name of Employer: \_\_\_\_\_

Occupation: \_\_\_\_\_

Work Address: \_\_\_\_\_

\* No school district official, employee, vendor, contractor or consultant to the school district may be appointed to the Citizens' Oversight Committee. In addition, Citizens' Oversight Committee members are expressly subject to Government Code Section 1090 et seq. which prohibits conflict of interest contracts and may be subject to annual conflict of interest reporting requirements. All members of the Committee will be subject to statutory requirements and those requirements established by District policy on this matter.

**EDUCATIONAL BACKGROUND:**

College and/or University: \_\_\_\_\_

Degree/Major: \_\_\_\_\_

Year of graduation or expected graduation: \_\_\_\_\_

Certificate/Licenses/Technical Training:

\_\_\_\_\_

You may attach a personal resume if you wish.

**ADDITIONAL INFORMATION:**

List any business organizations that represent the business community within the Gavilan Joint Community College District in which you are currently an active member:

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List any senior citizens' organizations or taxpayers' organizations in which you are currently an active member:

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List present or past membership in any community service, civic or youth organizations, or Gavilan College clubs and student organization of which you are currently a member:

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List participation in seminars, workshops, volunteer work, professional organizations:

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Describe your skills, training and experience in finance, facilities, construction and/or other applicable fields. (You may attach additional sheets if needed.)

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How long have you been a resident of the Gavilan Joint Community College District?

\_\_\_\_\_ Years \_\_\_\_\_ Months

Are you currently an official, employee, vendor, contractor or consultant to the District?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever been employed by the District?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Do you know of any reason, such as a conflict of interest, which would adversely affect your ability to serve on the Citizens' Oversight Committee? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, explain:

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Explain why you would like to be appointed to this committee. (You may attach additional sheets if needed.) :

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**PERSONAL REFERENCES:**

List references who have knowledge of your character, experience and abilities. Do not include names of relatives or your present employer. (You may attach letters of reference from those listed if you wish.)

	Name	Address	Phone	Business/Occupation
1.	_____			
2.	_____			
3.	_____			

**CERTIFICATE OF APPLICANT:**

All answers and statements in this document are true and complete to the best of my knowledge and belief.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_

Completed applications are to be submitted to the Office of the President, Gavilan Joint Community College District 5055 Santa Teresa Blvd., Gilroy, CA, 95020. Completed applications become public records and cannot be kept confidential by law. Should you have any questions, please call (408) 848-4711.