GAVILAN JOINT COMMUNITY COLLEGE DISTRICT

Citizens’ Oversight Committee Meeting

August 24, 2015 – 6:00 p.m.

Gavilan College

5055 Santa Teresa Boulevard, Gilroy, CA 95020

Student Center, North/South Lounges

MINUTES

I. CALL TO ORDER

* 1. Roll Call

Committee Members Present: Issa Ajlouny, Donna Bakich, Cindy Dalla, Tim Day, and Ryan Shook

Committee Members Absent: Suzanne Bulle and Sandy Habr

Dr. Steven M. Kinsella, Superintendent/President

Frederick E. Harris, Vice President of Administrative Services

Nancy Bailey, recorder

David Casnocha and Irene Day

II. APPROVAL OF AGENDA

MSC (D. Bakich/R. Shook) 4 ayes, 0 nays to approve; C. Dalla late arrival.

III. CONSENT AGENDA

1. Minutes – March 16, 2015

MSC (D. Bakich/I. Ajlouny) 4 ayes, 0 nays to approve; C. Dalla late arrival.

IV. COMMENTS FROM THE PUBLIC

No comment from public.

V. INFORMATION ITEM(S)

1. Citizens’ Oversight Committee Member Orientation

Dr. Kinsella introduced the district’s legal bond counsel Mr. David Casnocha from Stradling Yocca Carlson & Rauth. Mr. Casnocha provided an orientation for Citizens’ Oversight Committee (COC) members that included the history of the Local School Construction Bonds Act of 2000 (“Prop 39”), the purpose of the COC, and duties and responsibilities as identified in the bylaws. He provided recommendations for reviewing expenditures based on the Measure E (ME) bond project list. Mr. Casnocha discussed when employee salaries can be applied to ME funds. The COC needs to keep the public informed and provide an annual report. The duties of the Board/Superintendent/President were reviewed. Ethics and conflict of interest were discussed. Mr. Casnocha reported on the change in the law on membership terms. Members may now serve a total of three (3) consequent two-year terms. He added that the COC must stay in place until the last annual report is completed on the last dollar spent.

* 1. Item(s) presented at board meetings for information or approval by the Board of Trustees were reviewed by Fred Harris:

April 14, 2015

* Ratify contract amendments to three firms for extension of services related to the Water Storage Tank, Distribution, and Well Improvements Project
* IBI Group Architecture and Planning Project Assignment Amendment
* Authorize Capital Project Change Order #5 for the Water Tank, Distribution and Well Improvements Project
* (Resolution #990 Authorizing the Issuance of Gavilan Joint Community College District (Santa Clara and San Benito Counties, California) 2015 General Obligation Refunding Bonds

Mr. Harris provided the COC with a handout identifying the “2015 General Obligation Refunding Bonds: Key Points”. The lower interest rates from refinancing generated total taxpayer savings of %3.5 million.

* Resolution #991 of the Board approving amended and restated Bylaws for the Gavilan Joint Community College District Independent Citizens’ Bond Oversight Committee

May 14, 2015

* Measure E Bond Quarterly Financial Status Report at March 31, 2015
* Status Report on Educational Centers
* Recommendation for Water Supplier at the Coyote Valley Educational Center site

Mr. Harris said after much discussion between suppliers and an analysis there was very little difference between proposals. The City of San Jose could provide a higher pressure at the site and that was the determining factor.

* Land Lease for the new home of the Aviation Maintenance Technology Program at the South County Airport in San Martin
* Gilbane Building Company Construction Management Services Project Assignment Amendment extension for the Water System Replacement Project, Construction Oversight
* Three(3) Gilbane Building Company Project Assignment Amendments for Construction Management Services

June 9, 2015

* Payment of Participating Special Entity Fees to the Santa Clara Valley Habitat Agency for the Coyote Valley Campus Phase I Project
* Agreement with Reshape, LLC to provide free fill dirt at the Coyote Valley Educational Center site
* Gilbane Building Company Project Assignment Amendment (PAA) for the Fire Alarm Replacement – Student Center, Library and Theater Buildings

July 14, 2015

* IBI Group Architecture and Planning Project Assignment Amendments
* Water Tank Replacement Project Change Order #6

August 11, 2015

* Consider and Accept Bids for the San Martin Modular Relocatable Restroom Project
* Consider and Accept Bids for the Coyote Valley Ed Center Modular Buildings, Covered Walkways & Canopies Project
* Approve the Rodriguez Real Estate Services, LLC Agreement for Consultant Services related to Campus and Off-Site Land Development Projects

VI. DISCUSSION ITEM(S)

1. Update Measure E Activities

Dr. Steve Kinsella said there are three major projects in progress; Coyote Valley Ed Center, San Martin Airport, and the Physical Education building. He said all other projects will be closing out. In response to a question, Fred Harris clarified that the ME funds will be used for Phase I of the Coyote Valley project only and that the site will be available for occupancy the fall of 2016. He said the San Martin site should be available for use during the summer of 2016.

On behalf of the COC, Dr. Kinsella and Chair Tim Day presented Cindy Dalla with a certificate of appreciation for her service to the committee.

VII. ACTION ITEM(s)

1. Set Next Meeting Date

MSC (D. Bakich/R. Shook) 5 ayes 0 nays to schedule the next meeting on October 19 at 6:00 p.m.

VIII. CLOSING ITEMS

1. Adjournment at 7:05 p.m. by consensus.