Board Policy and Administrative Procedure

Review Cycle – Annual and Comprehensive Chapter Reviews

Goal 1: Annual Review of policies/procedures incorporating biannual legal update revisions issued in fall and spring by the CCLC.

Goal 2: Six year review cycle of all policies/procedures (Page 2)

CCLC Fall Update arrives at the end of October = red

CCLC Spring Update arrives in May = yellow

	August	Sept	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July
Leadership	Spring Updates			Fall Updates								
Participatory Gov			Spring Updates				Fall Updates					
Board	Fall Updates							Spring Updates				

Steps:

Step 1: Leadership reviews recommended CCCLC edits along with PCPC

Step 2: Constituents review recommended edits through participatory governance process

Step 3: Board Policy Committee reviews edits with recommendation to full Board

Schedule – Six Year Cycle of Comprehensive Chapter Reviews

	August	Sept	Oct.	Nov.	Dec.	Jan.	Feb.	March	April	May	June	July
Leadership	▓									▓	▓	▓
Participatory Gov		▓	▓	▓	▓							
Board						▓	▓	▓				

Board Polices and Administrative Procedures	Leadership Review: o PCPC o By Subject Area o Leadership Council	Participatory Governance Review o Constituents (Academic Senate, Support Staff, and President's Council)	Board Consideration: o BOT Policy Committee o Full Board	**General comments about order or draft concept**
Chapter 4: Academic Affairs **(PRIORITY)**	**Fall 2018**	**Winter 2019**	Winter 2019-2020	
Chapter 6: Business and Fiscal Affairs	Summer 2018	Fall 2018	Winter 2018-2019	
Chapter 1: The District	Summer 2020	Fall 2020	Winter 2020-2021	
Chapter 2: Board of Trustees				
Chapter 3: General Institution	Summer 2021	Fall 2021	Winter 2021-2022	
Chapter 4: Academic Affairs	Summer 2022	Fall 2022	Winter 2022-2023	
Chapter 5: Student Services	Summer 2023	Fall 2023	Winter 2023-2024	
Chapter 6: Business and Fiscal Affairs	Summer 2024	Fall 2024	Winter 2024-2025	
Chapter 7: Human Resources	Summer 2025	Fall 2025	Winter 2025-2026	